

Bugbrooke Parish Council

Agenda & Meeting Minutes

Monthly Meeting of the Full Council

Minutes of the Meeting of the Full Parish Council held on Monday
16th January 2023 at 7.30pm in Bugbrooke Community Centre.

PRESENT

Councillor Philip Bignell
Councillor Brian Curtis
Councillor David Harries, BEM
Councillor Paul Henson

Councillor Will Marriott
Councillor Des Morris
Councillor Catherine Parry
Councillor Clare Slater (she/her)
Councillor Colin Russell
Councillor Jane Wood (she/her)

IN ATTENDANCE

0 Members of the Public

Nicola Palmer – Clerk

APOLOGIES & ABSENT

Apologies were accepted from:	Reason:	Excluded from 6- month rule:
Councillor John Curtis, BEM	Personal	Yes
Councillor Ian Gordon	Personal	Yes
Councillor Mark Copp	Personal	Yes
Councillor Graham Skinner	Personal	Yes
Councillor Tiff Cotterill	Personal	Yes
Absent		

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PC/23/01/001 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies had been received and these were accepted as listed above.

PC/23/01/002 TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA

Councillor Will Marriott declared an interest in the fireworks at the Football club to be discussed under matters previously raised.

PC/23/01/003 TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING

None were required.

PC/23/01/004 TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 12th DECEMBER 2023

The minutes had been circulated in advance of the meeting; the chairman then asked the parish councillors if they were happy that the minutes be signed as a true account. **All were in favour.**

PC/23/01/005 PUBLIC PARTICIPATION

There were no members on the public present.

PC/23/01/006 UNITARY COUNCILLOR REPORT

Deputy Unitary Leader Adam Brown was present at the meeting and informed councillors it was budget time. He encouraged everyone to have their say by 31st January. The current Green Bin charge of £42 charge is pencilled in to rise to £55, with a caveat that this will be frozen until 2026/27. Also; in the draft budget the headlines are:

- A Council tax rise of 2.99% plus 2% for Adult Social Care – this is significantly short of the rate of inflation and even given a total 4.99% rise in Council Tax receipts the financial pressure on the authority will increase just to maintain current service levels.
- A proposed Capital Programme including improvements to local roads, mending potholes, and schemes to improve residents' wellbeing, reduce health inequalities and support communities.

He commented that bin collections would move to the model used in Daventry that 321 system of black bins only collected once every three weeks.

Councillor Phil Bignell raised the question of potholes and councillors expressed extreme concerns at the state of the roads in Bugbrooke and in fact throughout Northampton.

PC/23/01/007 REPORTS ON ISSUES PREVIOUSLY RAISED

- The charity bins in the carpark at the church have been removed.

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- The Football Club would like the parish council to fund the purchase of fireworks for their display, but do not want to make it a joint parish council event, as it involves potentially changes to the model they have used in previous years. The councillors debated that issues that firework can cause in terms on noise and potentially adverse views of the community, although with a timed public show it would perhaps reduce the number of domestic fireworks. Without a grants policy it is difficult for the parish council to support without involvement and the involvement was adding to complications; therefore, for the moment the council could not fund the fireworks.
- Anglian Water have provided a response to the issue of sewage in the field near the canal bridge.
- Santa's visit to Bugbrooke was extremely successful and the parish council thanked all involved for their time and for spreading joy.

PC/23/01/008 PLANNING

8a. WNS/2022/2424/ADV - Erection of illuminated and non-illuminated signs to the exterior of the building- The Five Bells 14 Church Lane Bugbrooke NN7 3PB

No objections.

8b. WNS/2022/2449/FUL - Proposed single storey rear extension and two storey side extension - 30 Oaklands Bugbrooke NN7 3QU

No objections.

FINANCIAL MATTERS

PC/23/01/009 A financial statement and reconciliation for the month ending 31st December with the agenda.

RESOLUTION – It was resolved that accounts below be accepted.

Proposed – Councillor David

Seconded – Councillor Paul

All in favour.

	Income	Receipts	Totals
Current Account as at 30.11.22			£96,844.72
Current Account (Ring fenced)			£45,067.39
CCLA Deposit Fund as at 30.11.22			£40,000.00
Total Available			£181,912.11
Less December Payments		£17,992.68	

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Less unrepresented payments			
Deposits (CCLA Interest)	£88.22		
Transfer to CCLA	£10,000.00		
Deposits (Ring Fenced Interest)	£29.63		
Bank Statement			£78,940.26
Total Funds at 30.12.22			£174,037.28

PC/23/01/010 Accounts for Payment

Moneys must be paid out in only in pursuance of statutory powers vested in the parish council.
Details of the powers which authorise the payments are shown in the Payment Schedule.

<u>Direct Debits</u>						
<u>Date</u>	<u>Payee</u>	<u>Invoice</u>	<u>Statutory Power</u>	<u>Description</u>	<u>V.A.T</u>	<u>Total</u>
09.01.2023	Southern Electric		HA 1980	Street Lighting – December 2022	£77.84	£487.56
09.01.2023	Onecom	711452	LGA 1972 s111	Parish Office Telephone and Broadband	£6.00	£36.00
09.01.2023	NEST		LGA 1972 s112	December Pension Contribution		£103.71
<u>Transfers</u>						
<u>Date</u>	<u>Payee</u>		<u>Statutory Power</u>	<u>Description</u>	<u>V.A.T.</u>	<u>Total</u>
09.01.2023	DNH Contracts	2220	Litter Act 1983 S5,6	Emptying of dog and litter bins for December	£84.00	£504.00
09.01.2023	HMRC		LGA 1972 S112	December Tax and NI		£380.31
09.01.2023	Mrs N Palmer		LGA 1972 S112	December Salary		£1481.60
09.01.2023	Mrs N Palmer		LGA 1972 S112	Expenses		£10.74
09.01.2023	BSACC	TBC	LGA 1972 s111	Office Rental for December & Room		£245.00
09.01.2023	Sunday School Rooms		LGA 1972 S139	Community Living Room Initiative		£36.00
09.01.2023	Bugbrooke Chapel Trust		LGA 1972 S139	Warm Room		£168.16
09.01.2023	Jane Wood		LGA 1972 S139	Reimbursement of payment to Jubilee House for Community Living Room and advertising sign.		£67.00

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09.01.2023	Des Morris		LGA 1972 s145	Santa expenses		£199.81
09.01.2023	Kay Iqbal	1597	LGA 1953 s4	Bus Shelter Cleaning – December		£100
09.01.2023	NCALC	INV-2373	LGA 1972 s175	Climate Conference	£11.00	£66.00
09.01.2023	Colin Ellis Tree Services	TBC	Open Spaces Act 1906 s6	Work to ensure safety of tree on the green		£890.00
13.01.2023	DM Payroll Services	2596	LGA 1972 s111	Admin of payroll		£66.00
09.01.2023	Bank Charges		LGA 1972 s111	December Fees		£7.00
Ratification						
09.01.2023	A1 Rubbish Clearing Services	23010	LGA 1953 s4	Removal of fly tipping in Church Carpark	£40.00	£240.00

RESOLUTION – It was resolved that payments listed above be paid.

Proposed – Councillor David Harries

Seconded – Councillor Paul Henson

All in favour.

POLICE MATTERS

PC/23/01/011 POLICE MATTERS - PCSO Report

Councillors had read the report from the PCSO. The Beat Bus had visited the village. The damage at the Community Centre playground has not yet been repaid and the clerk was contacted by the police to say the offenders parents are keen to cover the costs but have not outlined how this will happen.

PC/23/01/012 COMMUNITY LIVING ROOM

Councillor Jane Wood had provided an update on the attendance at the Community Living Room. 38 people at the chapel and they had also held the Bugbrooke PC surgery which had been well received with lots of questions and issues raised.

The new venue addition of Jubilee House was well received and the warden has been keen to have the residents and the community brought together. The numbers at the Sunday School on a Saturday have been lower and this would be monitored to see if it was worth continuing. A warm spaces grant had been applied for and the clerk and Councillor Wood were waiting to hear if it had been successful.

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PC/23/01/013 THE CORONATION

A community meeting was due to take place on the 17th January and the clerk would be able to provide more detail about the plans following the meeting but the response from the community had been wonderful so far with the football club and Rugby club being very generous with their time and commitment to ensure a successful event. The group would now be lead by the community with the support and funding from the parish council.

PC/23/01/014 DOG BINS

Residents in Johns Road are unhappy with the Management Company for the houses not emptying the dog bins regularly and they would like the parish council to adopt them. There were discussions and the parish council were in theory happy to look at this but need more detail from the Residents Management Committee.

PC/23/01/015 PARISH MATTERS

A *Monthly Inspection Sheets*

The clerk had received sheets from all areas except one and this was to follow.

B *Hedges/Trees/Fences/Walls* - The Cherry tree next to the shop, had the work completed to brace the branch and ensure it was safe. Ash Grove needs to be pruned hard to ensure it is not immediately overgrown in the spring.

RESOLUTION – It was resolved that the quote received be accepted and the path at Ash Grove and the path between Chipsey Avenue and Kislingbury Road be cut back.

Proposed – Councillor Jane Wood

Seconded – Councillor Colin Russell

All in favour.

It was reported that Heygates land in West End was overgrown by the bridge, and it was requested that the clerk contact them.

C *Footpaths* – Cellar door at The Bakers Arms is rotten and councillors are concerned for safety, it was requested that the clerk contact them.

D *Street Lighting* – No further reports

E *Highways and Transport* – The number of potholes was discussed and the clerk informed councillors she had also gone direct to the Highways contact who had ensured the large hole in Camp Hill was addressed urgently. This had been filled in now.

F *BSACCA* – No updates

G *Millennium Green* – No updates

H *Environmental Group* – Litter pick on the 22nd January and next one planned for after the Coronation – the group will prepare a list of suggestions for stall holders to help with environmental concerns.

I *Defib* –Is still being diligently checked monthly by Councillor Will Marriott with no issues currently.

J *Patient Participation Group* – Improvements being are being made and the group is gathering momentum to help drive change. However, apparently in December there were

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99 missed appointments, and this will be contributing the difficulty in people getting appointments.

PC/23/01/016 ITEMS FOR CONSIDERATION FOR NEXT MONTHS AGENDA

Campion School Gate – if there is any feedback on the new trail opening in the morning.

Motion on climate emergency.

PC/22/01/017 DATE OF NEXT MEETING

Monday 13th February 2023 at 7.30pm

There being no further business the chairman closed the meeting at 9.19pm

End of Minutes

CHAIRMAN:.....

DATE:.....