

BUGBROOKE PARISH COUNCIL

Chairman – Mrs L Pope

Parish office,
Camp Close,
Bugbrooke,
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Clerk: Mrs S Bramley-Brown

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5th January 2021

To:

Councillor Philip Bignell
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ken Gardner
Councillor Mrs Garlick
Councillor Ian Gordon
Councillor David Harries, BEM

Councillor Paul Henson
Councillor Alan Kent
Councillor Des Morris
Councillor Ms Munday
Councillor Mrs Parry
Councillor Mrs Pope, Chairman
Councillor Terry Ward
Councillor Jane Wood

NOTICE OF MEETING

In accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 I hereby summon you to the **monthly meeting of the Parish Council** which will take place on **Monday 11th January 2021 at 7.30pm**. Due to the current restrictions, **this meeting will be held remotely via Zoom. Meeting ID: <https://us02web.zoom.us/j/5346935284> (5346935284). One tap mobile +442030512874,,5346935284# United Kingdom +442034815237,,5346935284# United Kingdom. Dial by your location**

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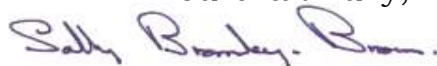
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Meeting ID: 534 693 5284

I enclose the minutes of the remote meeting held on 14th December 2020 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office.

Yours faithfully,



Sally Bramley-Brown - Clerk to the Council

AGENDA -

1. To accept apologies for absence.
2. To receive declarations of interest in respect of matters on the agenda.
3. To sign and approve the minutes of the meeting held on 14th December 2020.
4. **Public Question Time.** Any members of the public who have joined the meeting may raise issues at this point. They will be strictly limited to 3 minutes.
5. **Reports on issues previously raised**
Councillors and the Clerk will report on any information which they have received which updates any item on previous agendas, and which are not dealt with on this agenda.
6. **District Councillors Report and Local Government Reorganisation for Northamptonshire** – Councillors Harries and Bignell/ County Councillor Adam Brown. West Northamptonshire information sheet is attached to the agenda to help answer any questions from members of the public with easy explanations of the changes.
7. **Planning**
Please see the attached Planning Applications schedule.
8. **Financial matters**
A. Financial statement for month ending 31st December is attached to the agenda.
B. Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the Parish Council. The payment schedule is attached to the agenda for authorisation.
9. A. **Police Report**
At the time of circulation of the Agenda, the Clerk has not received a monthly report from our PCSO for December, if this is received before the meeting it will be circulated to Councillors.

B. **Meeting with PCC Representative.**
As agreed at the December meeting, the representative was asked to join the January meeting, but due to a prior engagement will be unable to attend. We are endeavouring to arrange a new date as soon as possible.

C. **To appoint a Police Liaison Representative to act as a single point of contact with Northamptonshire Police**
Northants CALC is working with Northamptonshire Police to establish a new approach to liaison between parish and town councils and the police, the idea being that each parish appoints a person to act as a single point of contact for the police. It is the same principle as the Parish Paths Warden Scheme for rights of way, or the Highways Representative Scheme for highways (and we will work to re-establish and reinvigorate those schemes in 2021 too).
It is entirely up to the council who is appointed; it could be the Clerk, a

Councillor or a member of the public. It is envisaged that the Police Liaison Reps will receive regular updates from the police and an invitation to an annual briefing. A copy of the role description is attached to the agenda. Councillors must first decide whether they wish to appoint such a representative and if so, who should be so appointed.

10. **Parish Matters**

- A Monthly Inspection Sheets. To be submitted to the Clerk and Deputy Clerk electronically where possible. To avoid any confusion Inspection Sheets are due from the following Councillors – Brian Curtis; Gardner; Ward; Bignell and Ms Munday.
- B Hedges and Trees. Reports of overgrown vegetation can be made to the Clerk at this point. Councillors are respectfully reminded that we do have a system in place where once it has been reported to Council, the leaflet should be posted through the door of the offending property by the Councillor reporting it. Please advise if you have run out of leaflets.
- C Footpaths.
Please see attached Briefing Note
- D Streetlights. Those reported last month have been reported to Aylesbury Mains for repair.
- E Emergency Planning/Pathfinder II. Update from Councillor Ms Munday/The Clerk.
- F Highways and Transport. Reminder that we have received a road closure notification from Northants County Council regarding Anglian Water working on the road outside 79 -85 High Street Bugbrooke from 7th January for up to 5 days. Anglian Water are also intending to carry out repairs to a communications pipe outside number 9 Great Lane in Bugbrooke. To undertake these works will require that the road is closed for up to three days from the 23rd February 2021. Resurfacing of Johns Road and Pilgrims Way are on the list of repairs for January but there is no date yet allocated.
- G Patient Participation Group. Update from Councillor Garlick.
- H Millennium Green: Update from Councillor Harries.

11. **Vehicle Activated Sign**

Update from Councillor Bignell.

12. **Community Centre Access**

Update from Councillor Harries

13. **Reopening of Campion Side Gate**

Councillor Mrs Garlick has advised that parents are now contacting the school. We wait to see if, after the delayed return due to Covid-19, the gate is re-opened.

14. **Tommy Update**

The work to give Tommy a permanent home on the Waggon and Horses Green, will be completed within the next 2 – 3 weeks, weather permitting.

15. **Parish Minutes and Noticeboards**

The Chairman has requested that this item be put on the agenda.

16. **Santa in Bugbrooke**
An opportunity for Santa's messenger to provide an update on the event and for the Parish Council to thank Santa and his drivers for taking the time to spread some Christmas cheer.
17. **Parish Council Response to Comments on Facebook**
The Parish Council does not currently have a policy regarding comments on Facebook. Councillors to discuss how posts concerning the Parish Council should be responded to, if at all, and if so by whom.
18. **War Memorial**
As requested an article was included in the December edition of the Bugbrooke Link. The articles requested that anyone interested should contact the Clerk. The Clerk is aware that there were a number of comments on the village facebook page, but no one has contacted her to express an interest in the project. Councillors will now need to decide whether to continue discussing the idea.
19. **Urban Highway Grass Mowing Contract 2021**
As in previous year's NCC are offering us the opportunity to undertake the mowing of the highway verges on their behalf for the sum of £702.87 (this figure has remained unchanged since 2011) In view of the changes which will occur in April, this may well be the last year. Councillors will need to resolve to request the Clerk to sign the contract on behalf of the Parish Council.
20. **Hanging Baskets for Summer 2021.**
Last year the decision was taken not to have hanging baskets because of the uncertainty over lockdown arrangements. Whilst we are once again in a lockdown situation, it has become clearer over time that we will be able to get them, planted, hung and watered, and they will help to bring some cheer to the village. The Clerk has requested a price for the planting up and will notify Councillors at the meeting. Councillors will be requested to indicate their agreement to proceeding with the planned baskets.
21. **Date of next meeting** – Monday 11th February at 7.30 p.m. via Zoom. In view of the implementation of the third lockdown, the subject of resuming face to face meetings will not be reviewed until March at the earliest. An updated calendar of meetings is attached to the Agenda

End of Agenda