

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
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5th March 2024

E: parishclerk@bugbrookeparishcouncil.org

NOTICE OF MEETING

I hereby summon you to the **March Meeting of the Parish Council** which will take place on **Monday 11th March 2024 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 12th February 2024 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public participation as mentioned below.

Yours faithfully,

Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Mark Copp
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ian Gordon
Councillor David Harries, BEM
Councillor Jane Wood (she/her)

Councillor Paul Henson
Councillor William Marriott
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Graham Skinner
Councillor Clare Slater (she/her)

AGENDA – MARCH MEETING

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING –
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 12th FEBRUARY 2024
5. PUBLIC PARTICIPATION

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person.

6. UNITARY COUNCILLOR REPORT
7. REPORTS ON ISSUES PREVIOUSLY RAISED & CLERKS REPORT
8. PLANNING

Planning Applications are shown below if received. Any additional applications received before the meeting may also be discussed.

8a. 2024/0164/FULL - Proposal: Restoration and construction of entrance wing walls, and replacement of agricultural entrance gate with new double automatic gates. Location: Park Hall Church Lane Bugbrooke NN7 3FD

8b. 2024/0622/FULL - Proposal: Side and Rear Single Storey Extension. Location: 5 Georges Avenue Bugbrooke NN7 3PW

9. POLICE MATTERS –

a. PCSO Report – A report from the PCSO is attached to the agenda.

b. Parking at Campion – A meeting between Campion Staff, Police, Highways, Councillor Adam Brown and the parish council took place on the 4th March. An update will be provided.

10. FINANCIAL MATTERS

10a. A financial statement and reconciliation for the month ending 29th February is attached to the agenda.

10b. Accounts for Payment Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Any invoices received will be added to the schedule before the meeting.

10c. VAT – The clerk has submitted a VAT reclaim up to the end of February.

11. ELECTRICITY RENEWAL – The clerk has received 3 quotes for the renewal of the Streetlight Electric due later this year but is waiting on one more if received the options will be presented.

12. WEST NORTHAMPTONSHIRE LOCAL PLAN PARISH ENGAGEMENT – The clerk has circulated information with the agenda for councillors to discuss. The clerk has also included information from the 2021 census.

13. VILLAGE NAME PLATE PLANTERS – The clerk has received a letter requesting the amount be increased to help cover the increase in the cost of electric.

14. BUGBROOKE CHAPEL UPDATE – Councillor John Curtis will provide an update.

15. THE ANNUAL PARISH MEETING – This community event will take place on Monday 22th April.

16 HIGHWAYS ISSUES – Councillor Graham Skinner and Councillor Des Morris would like to discuss issues regarding speed signs and yellow line.

17. PARISH MATTERS

A *Monthly Inspection Sheets and any urgent Parish Matter only*

B *Hedges/Trees/Fences/Walls –*

C *Footpaths –*

D *Street Lighting-*

E *Highways and Transport –*

F *BSACCA –*

G *Millennium Green –*

H *Environmental Group –*

I *Defib –*

J *Patient Participation Group –*

H *Speed Watch -*

18. CO-OPTION – There is a position available on the parish council. Adverts have been posted online and on the noticeboards but there have been no applications.

19. VÖHL VISIT – Councillor Will Marriott will inform the council about a planned trip to Vöhl.

20. CLERK HOLIDAY – The clerk will update councillors on arrangements.

21. ITEMS FOR CONSIDERATION ON APRIL AGENDA

22. **EXCLUSION OF PRESS AND PUBLIC To RESOLVE** that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations the public and press be excluded during consideration of the following item.

- CAPTAINS CLOSE

23. DATE OF NEXT MEETING

The next meeting of the Parish Council will be on Monday 15th April 7.30pm at Bugbrooke Community Centre.