

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
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4th March 2025

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NOTICE OF MEETING

I hereby summon you to the **March Meeting of the Parish Council** which will take place on **Monday 10th March 2025 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 10th February 2025 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public participation as mentioned below.

Yours faithfully,

Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Mark Copp
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ian Gordon
Councillor David Harries, BEM
Councillor Jane Wood (she/her)

Councillor Paul Henson
Councillor William Marriott
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Graham Skinner
Councillor Clare Slater (she/her)

AGENDA – MARCH MEETING

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING –
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 10th FEBRUARY 2025
5. PUBLIC PARTICIPATION

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person.

6. UNITARY COUNCILLOR REPORT

7. REPORTS ON ISSUES PREVIOUSLY RAISED – MP Sarah Bool Visit feedback.

8. POLICE MATTERS – PCSO Report - A report from the PCSO has been circulated with the agenda.

8a. Safety and Wellbeing Event – 3rd April being organised by PCSO.

9. PLANNING

Planning Applications are shown below if received. Any additional applications received before the meeting may also be discussed.

10. FINANCIAL MATTERS

10a. A financial statement and reconciliation for the month ending 28th February is attached to the agenda.

10b. Accounts for Payment Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Any invoices received will be added to the schedule before the meeting.

11. VAT RECLAIM – The clerk submitted a reclaim up to the end of February 2025 for £2416.74

12. CAPTAINS CLOSE – All the paperwork has been finalised, and the clerk is now awaiting confirmation of completion.

13. JUSTICE PROGRAMME – Run by Northamptonshire Police Fire and Crime Commissioner, the Immediate Justice programme offers people who have committed low-level crimes an alternative to prosecution, through completing reparative work such as litter picking, graffiti removal, gardening and repairs. It has been suggested they could help with the raking in the summer.

14. ALLOTMENT ASSOCIATION REQUEST FOR MAINTENANCE – A briefing note is attached to the agenda. The entrance is extremely muddy.

15. GRANT APPLICATIONS – The council will consider any grant applications received:

15a. Application from Bugbrooke fete for 2 Gazebos.

15b. Reconsider the Graveyard Mower application now specifications are available.

16. ELECTIONS – To be held on 1st May. Nomination papers to be submitted by 2nd April. The council has 15 seats and is advertising for candidates.

17. PLANTERS – The clerk has requested a quote for this year's planters. It was previously agreed to continue to hire the 3 tired planters.

18. REQUEST FOR MEMORIAL TREE – The clerk has had a request to plant a tree in as a memorial in Bugbrooke.

19. COUNCIL WEBSITE DEVELOPMENT – The clerk would like to update the website to have a gov.uk address and find a package to issue .gov email addresses to the councillors so would like this to be available in May. A briefing note of research and options are attached to the agenda.

20. BARRIERS ON FOOTPATHS – Councillor Jane Wood has produced a briefing note on the issues Mobility Scooters face trying to get to the community centre. The clerk will collated previous responses to this issue for discussion at the meeting.

21. PARISH MATTERS

A *Monthly Inspection Sheets and any urgent Parish Matter only*

B *Hedges/Trees/Fences/Walls –*

C *Footpaths –*

D *Street Lighting-*

E *Highways and Transport –*

F *BSACCA –*

G *Millennium Green –*

H *Environmental Group –*

I *Defib –*

J *Patient Participation Group –*

K *Speed Watch*

22. ITEMS FOR CONSIDERATION ON THE APRIL AGENDA

23. DATE OF NEXT MEETING

The next meeting of the Parish Council will be on Monday 14th April 7.30pm at Bugbrooke Community Centre.