

BUGBROOKE PARISH COUNCIL

Chairman: Linda Pope

Clerk: Mrs S Bramley-Brown

Parish office,
Camp Close,
Bugbrooke,
NN7 3RW

Email: parishclerk@bugbrookeparishcouncil.org

Tel: 01604 832838

2nd March 2021

To:

Councillor Philip Bignell
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ken Gardner
Councillor Teresa Garlick
Councillor Ian Gordon
Councillor David Harries, BEM

Councillor Paul Henson
Councillor Alan Kent
Councillor Des Morris
Councillor Catherine Parry
Councillor Linda Pope, Chairman
Councillor Terry Ward
Councillor Jane Wood

NOTICE OF MEETING

In accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 I hereby summon you to the **monthly meeting of the Parish Council** which will take place on **Monday 8th March 2021 at 7.30pm**. This is to be preceded by a meeting of the Footpaths Committee at 7.00 p.m.

Due to the current restrictions, **this meeting will be held remotely via Zoom.**

Meeting ID: 876 1892 9121

Passcode: 079375

One tap mobile

+442039017895,,87618929121#,,,079375# United Kingdom

+441314601196,,87618929121#,,,079375# United Kingdom

Dial by your location

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

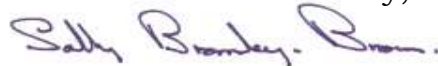
+44 203 481 5240 United Kingdom

Meeting ID: 876 1892 9121

Passcode: 079375

I enclose the minutes of the remote meeting held on 8th February 2021 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office.

Yours faithfully,



Sally Bramley-Brown - Clerk to the Council

AGENDA -

1. To accept apologies for absence.
2. To receive declarations of interest in respect of matters on the agenda.
3. To record if the Register of Interests requires updating.
4. To sign and approve the minutes of the meeting held on 8th February 2021.
5. **Public Question Time.** Any members of the public who have joined the meeting may raise issues at this point. They will be strictly limited to 3 minutes.
6. **Reports on issues previously raised**
Councillors and the Clerk will report on any information which they have received which updates any item on previous agendas, and which are not dealt with on this agenda.
7. **District Councillors Report and Local Government Reorganisation for Northamptonshire** – Councillors Harries and Bignell/ County Councillor Adam Brown.
8. **Planning**

Status	App No and Applicant	Location	Proposal
NEW	S/2021/0185/FUL	47 Pilgrims Lane, Bugbrooke, Northamptonshire, NN7 3PJ	Proposed front extension, raise flat roof and conversion of garage to habitable accommodation.
NEW	S/2021/0337/FUL	122 Johns Road, Bugbrooke, Northamptonshire, NN7 3PZ	Single storey rear extension to double garage. New french doors and Juliette balcony to rear elevation in place of existing window
AMENDED	S/2019/2526/MAO	Land North of Church Lane	Outline application including access, with all other matters reserved, for up to 12 older-person's (over 55yrs) residential dwellings (maximum)

A. Applications listed above for discussion.

B. An Environmental Health Technical Officer has contacted us regarding a pending application for a ramp and/or step lift at the front of a property in Bugbrooke – we are awaiting further details.

9. **Financial matters**

A. Financial statement for month ending 28th February 2021 is attached to the agenda.

B. Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the Parish Council. The payment schedule is attached to the agenda for authorisation.

10. A. **Police Report**

At the time of circulation of the Agenda, the Clerk had not received a monthly report from our PCSO for February, if this is received before the meeting it will be circulated to Councillors.

B. **Police Liaison Officer Update** Briefing Note attached.

11. **Parish Matters**

- A Monthly Inspection Sheets. To be submitted to the Clerk and Deputy Clerk electronically where possible. To avoid any confusion Inspection Sheets are due from the following Councillors – **Pope, Morris, Parry, Gordon and Henson.**
- B Hedges and Trees. Reports of overgrown vegetation can be made to the Clerk at this point. Councillors are respectfully reminded that we do have a system in place where once it has been reported to Council, the leaflet should be posted through the door of the offending property by the Councillor reporting it. Please advise if you have run out of leaflets.
15 Levitts Road
23 Chipsey Avenue
- C Footpaths.
West End – see attached briefing note
Footpath adjacent to the Five Bells.
- D Streetlights. Nothing to report.
- E Emergency Planning/Pathfinder II. Update from The Clerk.
- F Highways and Transport. – Pilgrims Lane Footpath is due to be repaired from 1st March for 10 days.
- G Patient Participation Group. Update from Councillor Garlick.
- H Millennium Green. Update from Councillor Harries.
- I Allotments. We have had a request from the Allotment committee to approve a metal shed to be inline with all other regulations but to help prevent pests.

12. **Vehicle Activated Sign**

Update from Councillor Bignell if any data is yet available.

13. **Community Centre Access**

Update from Councillor Harries

14. **Reopening of Campion Side Gate**

Deputy Clerk has written to the school following the announcement that schools are to open and asked the Campion try to reopen the gate at least at the end of the day to help ensure the safety of its students from the village.

15. **Tommy Update.**

Mr Willkins has now very kindly completed the installation of Tommy on the Waggon and Horses Green and a phot of him in situ has been circulated with the agenda.

16. **UK Census – March 2021**

The 10-year national census is to take place on 21st March. As requested by SNC, the information has been added to the parish council website and each week a Facebook post will remind residents of the upcoming Census. A factsheet is attached to the agenda FYI.

17. **Adoption of Draft Communications Policy and Draft Social Media Policy.**

The Clerk had circulated the final draft policies with the March Agenda. Some minor amendments have been suggested and therefore updated versions are attached to the Agenda. Councillors to resolve to adopt these new policies.

18. **2021 Parish Council Elections**

Information has been put on the parish council website and Facebook page. The cut-off date for the registration of nomination papers is Thursday 8th April. As previously, all Councillors will be responsible for making their own arrangements for delivery of the forms to SNC, details will be provided with the nomination packs, which will be available to download.

19. **Payroll Service Providers**
Clerk to update the council.
20. **Grant Applications**
The parish council has received one application from the WI.
21. **Hanging Baskets**
The empty baskets need to be collected from Councillor Mrs Parry and delivered to Sandy Lane nursery as soon as possible.
22. **Website Accessibility Update**
Deputy Clerk to provide an update.
23. **Exclusion of Press and Public**
To RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations the public and press be excluded during consideration of the following item.
24. **Clerk's Report on Possible Land Acquisition**
Report attached to the agenda.
25. **Date of next meeting** – Monday 12th April at 7.30 p.m. via Zoom. TO BE PROCEEDED BY THE ANNUAL PARISH MEETING.

End of Agenda