

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
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17th April 2023

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NOTICE OF MEETING

I hereby summon you to the **March Meeting of the Parish Council** which will take place on **Monday 24th April 2023 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 13th March 2023 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public participation as mentioned below.

Yours faithfully,

Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Mark Copp
Councillor Tiffany Cotterill (she/her)
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ian Gordon
Councillor David Harries, BEM

Councillor Paul Henson
Councillor William Marriott
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Graham Skinner
Councillor Clare Slater (she/her)
Councillor Jane Wood (she/her)

AGENDA – APRIL MEETING

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 13th MARCH 2023
5. PUBLIC PARTICIPATION

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person.

6. UNITARY COUNCILLOR REPORT
7. REPORTS ON ISSUES PREVIOUSLY RAISED & CLERKS REPORT –
8. PLANNING

Planning Applications are shown below if received. Any additional applications received before the meeting may also be discussed.

8a. NOTIFICATION OF TREE WORK - 2 BAPTISTS CLOSE BUGBROOKE NN7 3RJ - TPO 04/1991 3NO LIME (TILIA SP.)- FELL – NOT FOR COMMENT

9. POLICE MATTERS –

a. PCSO Report - A report from the PCSO is attached to the agenda.

10. FINANCIAL MATTERS

10a. A financial statement and reconciliation for the month ending 31st March is attached to the agenda.

10b. Accounts for Payment Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Details the powers which authorise the payments are shown in the Payment Schedule that has been issued with the agenda. Any invoices received will be added to the schedule before the meeting.

10c. VAT Reclaim – The clerk has put in a VAT reclaim for March 2023 for £299.93

11. YEAR END 2022/2023

11a. A financial statement and reconciliation for the year ending 31st March 2023 has been attached to the agenda.

11b. 4th Quarter – Year End Budget Report - The budget report is attached to the agenda.

12. BOUNDARY REVIEW – A report has been previously distributed to councillors showing their views have been incorporated. The item is to check if councillors want a formal comment to the proposed name of the ward – Campion.

13. RESIDENT BOUNDARY – A report from the residents is attached to the agenda along with a briefing note.

14. TOMMY – The war memorial soldier has been broken on the green and is currently removed.

15. MULBERRY LAND – Land East of Bugbrooke. The developer would like to engage with the parish council. An summary will be given at the meeting.

16. PLAYGROUND – The playground at the school is currently closed again due to further vandalism.

17. PRICE INCREASE – The council has been advised of an price increase to the Dog and Litter Bin Emptying.

18. VOHL – Councillor Will Marriot has requested an item to speak about the village twinning with Vohl.

19. THE CORONATION –Any updates regarding whole weekend village event starting on Friday 5th May – Sunday 7th May 2023 will be provided. Councillors are asked to confirm their availability.

20. BOWLS CLUB PLANNING APPLICATION – A briefing note is attached to the agenda.

21. BLEED KITS – This was previously discussed but has been requested by a MOP.

22. PARISH MATTERS

A *Monthly Inspection Sheets and any urgent Parish Matter only*

To be submitted to the clerk electronically where possible.

B *Hedges/Trees/Fences/Walls –*

C *Footpaths -*

D *Street Lighting*

E *Highways and Transport* – The response from Highways to the proposed 20mph Zone is attached to the agenda.

F *BSACCA –*

F *Millennium Green* – Trees have been sourced to mark the Jubilee the agreed purchase had delayed to ensure that they can be planted in November.

H *Environmental Group -*

I *Defib –*

23. ITEMS FOR CONSIDERATION FOR NEXT MONTHS AGENDA

24. DATE OF NEXT MEETING

The Annual Meeting of the Parish Council will be on Monday 15th May 7.30pm at Bugbrooke Community Centre. The election or re-election of the Chair will take place at this meeting.