

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
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9th April 2024

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NOTICE OF MEETING

I hereby summon you to the **March Meeting of the Parish Council** which will take place on **Monday 15th April 2024 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 11th March 2024 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public participation as mentioned below.

Yours faithfully,

Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Mark Copp
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ian Gordon
Councillor David Harries, BEM
Councillor Jane Wood (she/her)

Councillor Paul Henson
Councillor William Marriott
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Graham Skinner
Councillor Clare Slater (she/her)

AGENDA – APRIL MEETING

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING –
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 11th MARCH 2024
5. PUBLIC PARTICIPATION

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person.

6. UNITARY COUNCILLOR REPORT
7. REPORTS ON ISSUES PREVIOUSLY RAISED
8. PLANNING

Planning Applications are shown below if received. Any additional applications received before the meeting may also be discussed.

9. POLICE MATTERS –

a. PCSO Report - A report from the PCSO is attached to the agenda.

10. FINANCIAL MATTERS

10a. A financial statement and reconciliation for the month ending 31st March is attached to the agenda.

10b. Accounts for Payment Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Any invoices received will be added to the schedule before the meeting.

10c. VAT – The clerk has submitted a VAT reclaim for March for £188.04.

11. YEAR END 2023/2024

11a. A financial statement and reconciliation for the year ending 31st March 2024 has been attached to the agenda.

11b. 4th Quarter – Year End Budget Report - The budget report is attached to the agenda.

12. ROAD TRAFFIC REGULATION ACT 1984 – The council has received the ordered affecting various roads in Bugbrooke from the 1st April it is an offence to drive over 20mph along the lengths of the roads within the schedule; Great Lane, The Ashes, West End, Peace Hill, The Glebe and the Leys.

13. GRAND UNION LAND ACCESS – The clerk has provided a briefing note as Grand Union would like to access land to carry out non-invasive tests.

14. BUGBROOKE CHAPEL UPDATE – Councillor John Curtis & David Harries will provide an update.

15. THE ANNUAL PARISH MEETING – This community event will take place on Monday 22th April all councillors are invited to attend along with the whole community. There will be free tea and cake!

16 HIGHWAYS ISSUES – Councillor Graham Skinner and Councillor Des Morris will provide an update if available.

17. PARISH MATTERS

A *Monthly Inspection Sheets and any urgent Parish Matter only*

B *Hedges/Trees/Fences/Walls –*

C *Footpaths –*

D *Street Lighting-*

E *Highways and Transport –*

F *BSACCA –*

G *Millennium Green –*

H *Environmental Group –*

I *Defib –*

J *Patient Participation Group –*

H *Speed Watch -*

18. CO-OPTION – There is a position available on the parish council. Adverts have been posted online and on the noticeboards but there have been no applications.

19. VÖHL VISIT – Councillor Will Marriott will update the council if required.

20. ITEMS FOR CONSIDERATION ON MAY AGENDA

21. DATE OF NEXT MEETING

The next meeting of the Parish Council will be on Monday 13th May 7.30pm at Bugbrooke Community Centre. The election or re-election of the Chair will take place at this meeting.