

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
T: 01604 832838
5th June 2023

E: parishclerk@bugbrookeparishcouncil.org

NOTICE OF MEETING

I hereby summon you to the **March Meeting of the Parish Council** which will take place on **Monday 12th June 2023 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 15th May 2023 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public participation as mentioned below.

Yours faithfully,

Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Mark Copp
Councillor Tiffany Cotterill (she/her)
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ian Gordon
Councillor David Harries, BEM

Councillor Paul Henson
Councillor William Marriott
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Graham Skinner
Councillor Clare Slater (she/her)
Councillor Jane Wood (she/her)

AGENDA – JUNE MEETING

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 15th MAY 2023
5. PUBLIC PARTICIPATION

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person.

6. UNITARY COUNCILLOR REPORT
7. REPORTS ON ISSUES PREVIOUSLY RAISED & CLERKS REPORT –
8. PLANNING

Planning Applications are shown below if received. Any additional applications received before the meeting may also be discussed.

8a. 2023/5250/LBC - Renovations and modernisations to facilities including a new heating system, toilet layout and external crucifix to main façade - Bugbrooke Chapel High Street Bugbrooke West Northamptonshire NN7 3PG

8b. 2023/5301/FULL - Single storey side extension with 1no. roof lantern - 36 Pilgrims Lane Bugbrooke West Northamptonshire NN7 3PJ

8c. 2023/5347/FULL - Conversion and first floor extension to existing detached garage - 75 Pilgrims Lane Bugbrooke Northamptonshire NN7 3PJ

9. POLICE MATTERS –

a. PCSO Report - A report from the PCSO is attached to the agenda.

10. FINANCIAL MATTERS

10a. A financial statement and reconciliation for the month ending 31st May is attached to the agenda.

10b. Accounts for Payment Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Details the powers which authorise the payments are shown in the Payment Schedule that has been issued with the agenda. Any invoices received will be added to the schedule before the meeting.

10c. Transfer to the Reserve Account

11. CORONATION FINANCE REPORT – Clerk will present the payments and receipts from the event and councillors to pass a Resolution to agree groups involved and transfer profits to these as requested by the Coronation Committee. The clerk will also give an update from the Coronation Committee Meeting being held on 7th June.

12. GRANT APPLICATIONS – There has been one application from Bugbrooke Youth Club for £500.

13. PLAYGROUND – The playground inspection reports are attached to the agenda, councillors to discuss what work to carry out and when this work should be done.

14. VOHL – Councillor Will Marriot to feedback on recent visit to Vohl.

15. SPEED WATCH UPDATE –An update will be provided

16. BUS STOP – Glass Bricks have been vandalised further. Councillors to decide next steps.

17. COUNCILLOR ROTA's – A briefing note has been attached to the agenda.

18. PARISH MATTERS

A *Monthly Inspection Sheets and any urgent Parish Matter only*
To be submitted to the clerk electronically where possible.

B *Hedges/Trees/Fences/Walls –*

C *Footpaths -*

D *Street Lighting*

E *Highways and Transport –*

F *BSACCA –*

F *Millennium Green –*

H *Environmental Group -*

I *Defib –*

J *Patient Participation Group –*

19. ITEMS FOR CONSIDERATION FOR NEXT MONTHS AGENDA

20. DATE OF NEXT MEETING

The next meeting of the Parish Council will be on Monday 10th July 7.30pm at Bugbrooke Community Centre.