

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
T: 01604 832838
4th July 2023

E: parishclerk@bugbrookeparishcouncil.org

NOTICE OF MEETING

I hereby summon you to the **July Meeting of the Parish Council** which will take place on **Monday 10th July 2023 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 12th June 2023 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public participation as mentioned below.

Yours faithfully,

Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Mark Copp
Councillor Tiffany Cotterill (she/her)
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ian Gordon
Councillor David Harries, BEM

Councillor Paul Henson
Councillor William Marriott
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Graham Skinner
Councillor Clare Slater (she/her)
Councillor Jane Wood (she/her)

AGENDA – JULY MEETING

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 12th JUNE 2023
5. PUBLIC PARTICIPATION

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person.

6. UNITARY COUNCILLOR REPORT
7. REPORTS ON ISSUES PREVIOUSLY RAISED & CLERKS REPORT
8. PLANNING

Planning Applications are shown below if received. Any additional applications received before the meeting may also be discussed.

8a. 2023/5513/FULL- Removal of existing windows in bedrooms 1 & 2 and insertion of patio doors with external juliet balconies, construction of external chimney breast & chimney and re-positioning of brick screen boundary wall - 75 Pilgrims Lane Bugbrooke Northamptonshire NN7 3PJ

8b. 2023/5762/FULL - Proposed single storey rear extension & two storey side extensions - 30 Oaklands Bugbrooke West Northamptonshire NN7 3QU

9. POLICE MATTERS –

a. PCSO Report - A report from the PCSO is attached to the agenda.

b. PCSO Renewal - At the September meeting a decision will be needed if the sponsored PCSO is continuing. A briefing note regarding encouraging feedback from residents is attached to the agenda.

10. FINANCIAL MATTERS

10a. A financial statement and reconciliation for the month ending 31st May is attached to the agenda.

10b. Accounts for Payment Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Details the powers which authorise the payments are shown in the Payment Schedule that has been issued with the agenda. Any invoices received will be added to the schedule before the meeting.

11. FIRST QUARTER BUDGET REPORT – Clerk has attached a budget report for the 1st Quarter.

12. CHARITY MEADOW – A briefing note is attached to the agenda and a proposed Link article from Bugbrooke Community Café.

13. PLAYGROUND – The clerk has obtained quotes for the playground work.

13a. PLAYGROUND LEASE – The completed land registry documents for the lease at the primary school playground has been received.

13b. PLAYGROUND INSPECTION REPEAT ORDER – The clerk is asking for permission to sign the repeat order form for next year's playground inspections.

14. COMMUNITY LED HOUSING – Councillor Jane Wood attended a session and will update the council on any points of interest.

15. SPEED WATCH UPDATE – An update will be provided by Councillor Philp Bignell.

16. CARBON LITERACY TRAINING – The Environmental working Group have prepared a briefing note.

17. COUNCILLOR ROTA's – A briefing note has been attached to the agenda.

18. VEHICLE ACCESS TO MILLENNIUM GREEN

19. POPPY WREATH – Councillors to agree to purchase a Poppy wreath.

20. PARISH MATTERS

A *Monthly Inspection Sheets and any urgent Parish Matter only*

To be submitted to the clerk electronically where possible before the meeting.

B *Hedges/Trees/Fences/Walls –*

C *Footpaths -*

D *Street Lighting*

E *Highways and Transport –*

F *BSACCA –*

F *Millennium Green –*

H *Environmental Group -*

I *Defib –*

J *Patient Participation Group –*

21. ITEMS FOR CONSIDERATION FOR SEPTEMBER AGENDA.

22. DATE OF NEXT MEETING

The next meeting of the Parish Council will be on Monday 14th August 7.30pm at Bugbrooke Community Centre it will be Finance and Planning on the agenda.