

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
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2nd July 2024

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NOTICE OF MEETING

I hereby summon you to the **June Meeting of the Parish Council** which will take place on **Monday 8th July 2024 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 10th June 2024 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public participation as mentioned below.

Yours faithfully,

Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Mark Copp
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ian Gordon
Councillor David Harries, BEM
Councillor Jane Wood (she/her)

Councillor Paul Henson
Councillor William Marriott
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Graham Skinner
Councillor Clare Slater (she/her)

AGENDA – JULY MEETING

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING –
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 10th JUNE 2024
5. PUBLIC PARTICIPATION

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person.

6. UNITARY COUNCILLOR REPORT
7. REPORTS ON ISSUES PREVIOUSLY RAISED
8. POLICE MATTERS –

a. PCSO Report - A report from the PCSO will be circulated when it is received.

9. PLANNING

Planning Applications are shown below if received. Any additional applications received before the meeting may also be discussed.

9a. 2024/2658/FULL & 2024/2659/LBC - Park Hall Church Lane Bugbrooke NN7 3FD - Renovation of service range to provide ancillary accommodation, in the form of annexes, to the main house.

10. FINANCIAL MATTERS

10a. A financial statement and reconciliation for the month ending 30th June is attached to the agenda.

10b. Accounts for Payment Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Any invoices received will be added to the schedule before the meeting.

11. FINANCIAL REGULATIONS – The Finance Committee has reviewed and customised the new model regulations from NCALC. They are attached for councillors to read, and these will be adopted at this meeting.

12. VEHICLE ACTIVATED SIGN – The clerk has successfully obtained a grant for half the cost of the VAS. A briefing note is attached to the agenda.

13. SPENCER WAY – The PCSO has suggested that the parish council may wish to request bollards on the footpath in Spencer Way as vehicles have been accessing it.

14. PLANTERS – Councillors will have seen the new tiered planters.

15. NATURE RECOVERY STRATEGY & BUGBROOKE'S GREEN SPACES – The councillors will discuss any plans for the green spaces.

16. PARISH MATTERS

A Monthly Inspection Sheets and any urgent Parish Matter only

B Hedges/Trees/Fences/Walls –

C Footpaths –

D Street Lighting-

E Highways and Transport –

F BSACCA –

G Millennium Green –

H Environmental Group –

I Defib –

J Patient Participation Group –

H Speed Watch – This had been underway this month and the chairman will update on a speed assessment in Johns Road.

17. CLERK HOLIDAY

18. AUGUST AGENDA IS PLANNING & FINANCE ONLY

19. DATE OF NEXT MEETING

The next meeting of the Parish Council will be on Monday 12th August 7.30pm at Bugbrooke Community Centre.