

BUGBROOKE PARISH COUNCIL

Chairman – Mrs L Pope

Parish office,
Camp Close,
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Clerk: Mrs S Bramley-Brown

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6th July 2020

To:

Councillor Philip Bignell

Councillor John Bignell

Councillor Brian Curtis

Councillor John Curtis, BEM

Councillor Ken Gardner

Councillor Mrs Garlick

Councillor Ian Gordon

Councillor David Harries, BEM

Councillor Paul Henson

Councillor Alan Kent

Councillor Des Morris

Councillor Ms Munday

Councillor Mrs Parry

Councillor Mrs Pope, Chairman

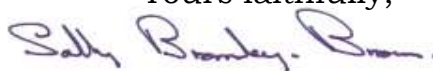
Councillor Terry Ward

NOTICE OF MEETING

In accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 I hereby summon you to the **monthly meeting of the Parish Council** which will take place on **Monday 13th July 2020 at 7.30 p.m.** Due to the current restrictions, **this meeting will be held remotely via Zoom. Members of the press and public who wish to take part in the meeting, are requested to contact the Clerk by email to obtain the necessary Zoom link.**

I enclose the minutes of the remote meeting held on 8th June April 2020 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office.

Yours faithfully,



Sally Bramley-Brown - Clerk to the Council

AGENDA -

1. To accept apologies for absence.
2. To receive declarations of interest in respect of matters on the agenda.
3. To sign and approve the minutes of the meeting held on 8th June 2020.
4. **Public Question Time.** Any members of the public who have joined the meeting may raise issues at this point. They will be strictly limited to 3 minutes.

5. **Reports on issues previously raised**

Councillors and the Clerk will report on any information which they have received which updates any item on previous agendas, and which are not dealt with on this agenda.

6. **District Councillors Report and Local Government Reorganisation for Northamptonshire** – Councillors Harries and Bignell.

7. **Planning**

No planning application have been received. A notice, for information only, has been received in relation to tree works in a conservation area at 38 High Street.

The Clerk has received notification from SNC that an appeal has been lodged against the refusal of planning permission for the conversion of brick built agricultural buildings and rebuild element to form two residential dwellings at Bugbrooke Barns, Kislingbury Road. The Parish Council had previously objected to the application on two occasions and those comments have been passed to the planning inspectorate. Do Councillors wish to make any further comments, or modify or withdraw previous representations?

8. **Financial matters**

A. A financial statement for month ending 30th June is attached to the agenda.

B. Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the Parish Council. The payment schedule is attached to the agenda for authorisation.

9. **Police Report**

A copy of the monthly report from our PCSO is attached to the Agenda.

10. **Parish Matters**

A Monthly Inspection Sheets. Please see the attached briefing note, the new rota, the revised areas and plans.

B Hedges and Trees. Reports of overgrown vegetation can be made to the Clerk at this point. The jitty between High Street and Ash Grove and 11 and 23 High Street have already been reported. All the trees in the primary school grounds need cutting back and crown lifting as it is becoming increasingly difficult to walk along the path because the tree are so low.

C Footpaths. The Clerk has nothing to report.

D Streetlights. On 2nd July, we finally managed to get 3 street lights repaired, two along the High Street and 1 on the path by the Primary School. A tree emanating in the school grounds had damaged the lantern. The school have been notified but have taken no action to address the issue of the overgrown tree. The lantern has now been replaced and the Clerk will forward the invoice to the school for payment.

E Emergency Planning/Pathfinder II . Update from Councillor Ms Munday.

F Highways and Transport. The Clerk has nothing to report.

G Patient Participation Group. Update from Councillor Mrs Garlick

H Millennium Green: The Clerk has nothing to report.

11. **Bus Shelter on the High Street.**

It is hoped that by the meeting the work to repair the shelter will have been completed.

12. **Installation of Outdoor Gym Equipment and additional Playground facilities**

Please See the attached Briefing Note

13. **Refurbishment of the Community Centre.**

The extensive refurbishment works began in early June and have continued apace since then. A significant amount of work has already been completed – the toilets at the rear of the buildings have been completely refitted, as has the disabled toilet, the “green” room has undergone a transformation as has the storage room off the small hall. Once the Community Centre reopens, hopefully in the near future, Councillors are invited to come and see the new and improved look, that hopefully will attract new users. The first interim payment has been made and a claim submitted to SNC for payment. The Clerk will update Councillors at the meeting.

14 **Vehicle Activated Sign**

Now that the other projects which were being undertaken are coming to fruition, The Clerk and Deputy Clerk will commence the process of obtaining detailed quotations with a view to securing the installation of the sign in the relatively near future.

16. **Deferred Grant Application.**

Councillors will recall that we received a grant application in December 2019 from the Friends of Bugbrooke School for an outdoor sound system. The application was deferred as there was insufficient information available. FOBS have now provided more detail and confirmed that they are asking for £260 to enable the purchase of the equipment.

17. **Parish Council Vacancy**

The Clerk has given notice to SNC of the resignation of Councillor John Bignell. If there is no request for an election, we would be eligible to fill the vacancy by co-option at the August meeting.

18. **Biodiversity Policy.**

Councillor Bignell has drawn the Clerk’s attention to S40 of the Natural Environment and Rural Communities Act 2006 which requires that “*a public authority must, in exercising its functions, have regard, so far as is consistent with the proper exercise of those functions, to the purpose of conserving biodiversity.*” A draft policy is attached to the Agenda. Councillors are to consider if the Parish Council requires such a policy and if so whether to adopt, with or without changes, the draft circulated with the agenda.

19. **Date of next meeting** – Monday 10th August at 7.30 p.m. To Be Confirmed

End of Agenda