

Bugbrooke Parish Council

Agenda & Meeting Minutes

Monthly Meeting of the Full Council

Minutes of the Monthly Meeting of the Full Parish Council held on
Monday 12th August 2024 at 7.30pm in Bugbrooke Community
Centre.

PRESENT

Councillor Philip Bignell
Councillor Mark Copp
Councillor Brian Curtis
Councillor John Curtis
Councillor David Harries, BEM

Councillor Will Marriott
Councillor Catherine Parry
Councillor Graham Skinner
Councillor Jane Wood (she/her)
Councillor Clare Slater (she/her)

IN ATTENDANCE

3 Members of the Public

Nicola Palmer – Clerk

APOLOGIES & ABSENT

Apologies were accepted from:	Reason:
Councillor Paul Henson	Personal
Councillor Ian Gordon	Personal
Councillor Colin Russell	Personal
Councillor Des Morris	Personal
Absent	

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PC/24/08/170 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies had been received and these were accepted as listed above.

PC/24/08/171 TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA

None.

PC/24/08/172 TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING

Councillor Jane Wood reported that she was no longer a governor at Bugbrooke Primary School and that this could be removed from her register of interest.

PC/24/08/173 TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD 8th JULY 2024

The minutes had been circulated in advance of the meeting and the chairman asked the parish councillors if they were happy that they be signed as a true account. **All were in favour.**

PC/24/08/174 PUBLIC PARTICIPATION

There was 3 members of the public present Dave Collins (Planning Agent) and Barry Davies (Chartered Surveyor) they spoke to inform the parish council about developments at Homestead Farm, they stated the many of the buildings were not suitable for agriculture anymore and wanting to relocate farm building to be accessed of Heyford Road removing farm traffic from the village and then developing various buildings in to homes to fund the relocation. The Farmhouse is grade 2 listed, mid to late 17th century and due to the space and access they would be restricted to 5 buildings. The intention is to keep Farmhouse as one unit and convert 3 barns and perhaps look if a self-build site be made available, but this is yet to be decided. They plan to submit an application within the next 3 months.

The parish council thanked them for the update and requested a site visit around the time of the application to ensure councillors could picture what they were being asked to comment on.

Councillors would not comment now but it was raised that it was important to also consider the public footpath.

PC/24/08/175 UNITARY COUNCILLOR REPORT

Unitary Leader Adam Brown was present at the meeting. He commented that the previous week everyone had rallied together due to the protests sweeping towns following the awful events in Southport. All parties endeavoured to keep everyone safe with the threat of protests and reassured councillors that all partners were working together to keep people safe. Stage 5 of men's cycle race including Daventry 91 miles of Northamptonshire. Encouraging people to comment on electric vehicles, new body south midland authorities to support businesses and potential devolution deal and active live strategy of leisure centres.

Update for traffic lights on the bridge and relying on network rail.

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PC/24/08/176 REPORTS ON ISSUES PREVIOUSLY RAISED

The clerk provided a brief update on issues raised that the previous meeting.

- A. BT were not able to agree to decommissioning the phone box so the council could use the box to house a defib. This is because Ofcom had listed the box as one to protect supply as it had been used to make 999 calls and calls to helpline numbers.
- B. The clerk had written to the MP, Ward councillor, highways, police and Grand Union Housing regarding the access issues at Spencer Close. A reply had been received from Grand Union Housing stating they are happy to work with highways, but they had no budget allocated for any changes. The clerk was investigating a new streetlight and will add it to the September agenda but had received estimated cost from National Grid but was awaiting costs for the light and instillation.
- C. Canal Bridge 40 had been reported to the canal and rivers trust and is due to be inspected by engineers.
- D. The AGAR has been signed off by the external auditor with no matters raised. This will be official presented to council next month.
- E. Grant now received from Safer Roads Police Team for half the cost of the VAS. The clerk will now place the order for the VAS and councillors were happy with this.

POLICE MATTERS

PC/24/08/177 PCSO REPORT

A report from the PCSO was circulated before the meeting. Councillors commented that many people had seen the new PCSO and wished her well.

PC/24/08/178 PLANNING

2024/3670/PA - Determination as to whether prior approval is required (under Class Q of Part 3 of the above Order) for the change of use of an agricultural building to form 2 no. dwellings (Use Class C3) with associated building operations in respect of: the transport and highways impact of the development; noise impacts of the development, contamination risks on the site; flooding risks on the site; whether the siting and location of the buildings makes it impractical or undesirable to change the use; and the design and external appearance of the building - Barns at Wards Lodge Bugbrooke – **The parish council would like to see an application, there are environmental issues and wildlife to considered as well as the public footpath.**

FINANCIAL MATTERS

PC/24/08/179 A financial statement and reconciliation for the month ending 31st July has been circulated with the agenda.

RESOLUTION – It was resolved that accounts below be accepted.

Proposed – Councillor David Harries

Seconded – Councillor John Curtis

All in favour.

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	Income	Receipts	Totals
Current Account as at 30.06.24			£81,411.41
Current Account (Ring fenced)			£55,767.36
CCLA Deposit Fund as at 30.06.24			£50,000.00
Total Available			£187,178.77
Less July Payments		£7,631.28	
Less unrepresented payments			
Deposits (CCLA Interest)	£213.82		
PCC - Grant	£1,513.00		
VAT Reclaim	£0.00		
Deposits (Ring Fenced Interest)	£73.11		
Bank Statement			£75,506.95
Total Funds at 31.07.24			£181,347.42

PC/24/08/180 Accounts for Payment

Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Details of the powers which authorise the payments are shown in the Payment Schedule.

RESOLUTION – It was resolved that payments listed above be paid.

Proposed – Councillor Graham Skinner

Seconded – Councillor John Curtis

All in favour.

Direct Debits						
<u>Date</u>	<u>Payee</u>	<u>Invoice</u>	<u>Statutory Power</u>	<u>Description</u>	<u>V.A.T</u>	<u>Total</u>
31.08.2024	Southern Electric		HA 1980	Street Lighting – August 2024	£	£TBC
30.07.2024	Dropbox	TBC	LGA 1972 S111	Dropbox renewal		£95.88
13.08.2024	Onecom	TBC	LGA 1972 s111	July Parish Office Telephone and Broadband	£3.35	£39.00
Transfers						
<u>Date</u>	<u>Payee</u>		<u>Statutory Power</u>	<u>Description</u>	<u>V.A.T.</u>	<u>Total</u>
13.08.2024	DNH Contracts	2676	Litter Act 1983 S5,6	Emptying of dog and litter bins for July	£110.25	£661.50
13.08.2024	BSACCA	5444	LGA 1972 s111	Parish Office Rent and Room Hire for August		£190.00

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13.08.2024	DM Payroll Services	3795	LGA 1972 s111	Admin of payroll April – Sept 2024		£126.00
13.08.2024	BSACCA	5445	LGA 1972 s111	Parish Office Rent and Room Hire for Environmental meeting - July		£22.50
13.08.2024	PKF Little John	NH00 37	LGA 1972 s112	External Audit Fees	£84.00	£504.00
13.08.2024	HMRC		LGA 1972 S112	July Tax and NI		£408..18
13.08.2024	Mrs N Palmer		LGA 1972 S112	July Salary		£1629.50
13.08.2024	Northampton shire Pension Fund	42130 00224 64	LGA 1972 S112	LGPS contribution		£599.05
13.08.2024	P.Warden	7135	Open Spaces Act 1906	Grass Cutting	£116.40	£698.40
13.08.2024	R&G Ground Maintenance	12096 4	Open Spaces Act 1906	Various Mows	£313.80	£1882.80
13.08.2024	Wave	13880 088	Small Holdings Allotment Act 1908	Water for Allotments		£166.62
13.08.2024	Bank Charges		LGA 1972 s111	July Bank Charges		£7.35
Ratification						

PC/24/08/181 PARISH MATTERS

A Monthly Inspection Sheets

Inspection Sheets had been received from all areas.

PC/24/08/182 ITEMS FOR CONSIDERATION ON THE SEPTEMBER AGENDA

None.

PC/24/08/183 DATE OF NEXT MEETING

The next meeting of the Parish Council will be on Monday 9th September 7.30pm at Bugbrooke Community Centre, it will be preceded by the Footpath meeting at 7pm. The clerk asked councillors to confirm if they could walk the footpath routes before the meeting.

There being no further business the chairman closed the meeting at 8.51.pm.

End of Minutes

CHAIRMAN:.....

DATE:.....