

Bugbrooke Parish Council

Agenda & Meeting Minutes

Monthly Meeting of the Full Council

Minutes of the Monthly Meeting of the Full Parish Council held on
Monday 11th August 2025 at 7.30pm in Bugbrooke Community
Centre.

PRESENT

Councillor Philip Bignell
Councillor Liz Coppard
Councillor Brian Curtis
Councillor Tony Jones
Councillor Dean Manning
Councillor Will Marriott

Councillor Des Morris
Councillor Rik Patel
Councillor Paul Simpson
Councillor Graham Skinner
Councillor Clare Slater (she/her)
Councillor Jane Wood (she/her)

IN ATTENDANCE

3 Members of the Public

APOLOGIES & ABSENT

Apologies were accepted from:	Reason:
Councillor David Harries, BEM	Personal
Councillor John Curtis, BEM	Personal
Councillor Paul Henson	Personal
Absent	

PC/25/08/186 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies above were received and accepted.

PC/25/08/187 TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF
MATTERS ON THE AGENDA

None.

PC/25/08/188 TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES
UPDATING

Councillor Graham Skinner needs to update the Register of Interest to reflect that his son-in-law now carries out maintenance work for the Council

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PC/25/08/189 TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 14th July 2025

The minutes had been circulated in advance of the meeting and the chairman asked the parish councillors if they were happy that they be signed as a true account. **All were in favour.**

PC/25/08/190 PUBLIC PARTICIPATION

There were 3 members of the public present.

A member of the public raised a concern about roots of trees on Shady Lane impacting her property at 50 Georges Avenue and requested that a survey is commissioned by the Council. It was agreed that the matter would be added to the agenda for the next meeting.

PC/25/08/191 CAMPION WARD COUNCILLOR REPORT

Ward Councillor Debra King was not in attendance.

Ward Councillor Phil Bignell provided a brief update, including that the 'road to nowhere' is now open and expected to be fully linked up and working by the end of September. Councillor Bignell has spoken to Nick Henshaw at WNC about the Gayton Bridge. All bridges near railway lines have to protect the line from vehicles going on to the track. This will add a lot of cost to the work which Network Rail and WNC are at an impasse about who is going to pay for it. Sarah Bool MP is now involved and will be visiting the site in the next few weeks.

PC/25/08/192 REPORTS ON ISSUES PREVIOUSLY RAISED & CLERK REPORT

The clerk raised the following points:

- The church had written to confirm that they would be repositioning the gate on Trent Valley at the new entrance to the graveyard but for the moment the gate has been removed.
- Felled Tree in Captain Close – The work had been urgent, and Colin Ellis visited the site and rearranged work to get there quickly. His initial view had been it probably wasn't as urgent as the report suggested but on inspection it was, and he needed to reduce it further due to rot. In order to get the tree down quickly removal had been carried out a week later. They needed to chop up all the branches and spray it over the stingers below the adjacent trees as a mulch, log up the smaller branches and cord wood for the local residents to enjoy the free wood, they also cut a large section 8ft long to make a bench in situ, and then they removed what was left. Councillors confirmed they were happy with this.
- Signs have now been put up at the Church Car Park advising that it is private property and no overnight parking is permitted.

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PC/25/08/193 CLERK UPDATE ON 40MPH CONSULTATION

The clerk has provided a briefing note on the Statutory Consultation for 40mph speed limit on the Kislingbury Road. The briefing note urged councillors to accept the proposal while continuing to push for further measures. The clerk had also provided a summary of comments that had been sent by councillors via email to help discussions in her absence. Councillors discussed that extending the existing 30 mph limit past the bends might be more effective as 40 mph is still too fast. The proposed change will be subject to statutory consultation after the Council has responded to Highways.

It was decided that the Council should accept the proposed 40 mph limit but state that we would prefer to see a 30 mph limit and additional warning signs as 40 mph is not a safe speed for that stretch of road.

Councillors felt that there is a lack of data about the number and cause of previous accidents on this stretch of road. The Police only record accidents that result in personal injury.

RESOLUTION – It was resolved that the council would accept the proposed 40 mph speed limit but express reservations that a 30 mph limit and additional measures and signage would be preferred.

Proposed – Councillor Phil Bignell

Seconded – Councillor Graham Skinner

All in favour.

PC/25/08/194 FENCE FOR CAPTAINS CLOSE

The clerk has provided a briefing note – Councillors can discuss or defer until September when clerk returns but this will further delay progress. Councillor Dean Manning was not able to bring a quote for the work to the meeting but agreed to provide a quote from his own company to instal the fencing, for discussion at the September meeting.

PC/25/08/195 JOHNS ROAD – BUGBROOKE MANAGEMENT COMPANY UPDATE

The clerk has provided a briefing note – Councillors can discuss or defer until September when clerk returns. The clerk has provided a verbal update to Nick Howard from the management company. It was agreed to defer until the September meeting.

PC/25/08/196 REPORTS ON FLOODING

The draft of the S19 report should be available for the parish council to review mid September.

PC/25/08/197 PLANNING

9a. 2025/2829/FULL - Erection of 7m x 2.1m single storey side extension with flat roof and replace existing rear patio doors with bi-folding doors - Cubfield House 71 Pilgrims Lane Bugbrooke NN7 3PJ – **Decision No objections.**

9b. 2025/2974/ADV -2 hoarding signs - Land south of Panattoni Park Kislingbury Northampton

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- **Decision** – this is not a good addition to the landscape and is a potential distraction to motorists
(Phil to comment on Council behalf as we are not a consultee)

9c. 2025/2982/FULL - Proposed replacement boundary treatments to frontage - Oakleigh 49 Camp Hill Bugbrooke NN7 3PH - **Decision No objections.**

FINANCIAL MATTERS

PC/25/08/198 A financial statement and reconciliation for the month ending 31st July has been circulated with the agenda.

RESOLUTION – It was resolved that accounts below be accepted.

Proposed – Councillor Des Morris

Seconded – Councillor Rik Patel

All in favour.

	Income	Receipts	Totals
Current Account as at 30.06.25			£88,877.22
Current Account (Ring fenced)			£16,326.52
CCLA Deposit Fund as at 31.05.25			£50,000.00
Total Available			£155,203.74
Less July Payments		£11,757.73	
Less unpresented payments			
Deposits (CCLA Interest)	£169.87		
Deposits (CCLA Interest)	£5.86		
Deposits (Ring Fenced Interest)	£14.92		
Bank Statement			£77,295.22
Total Funds at 31.07.25			£143,636.66

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Accounts for Payment

Moneys must be paid out in only in pursuance of statutory powers vested in the parish council.
Details of the powers which authorise the payments are shown in the Payment Schedule.

RESOLUTION – It was resolved that payments listed be paid.

Proposed – Councillor Will Marriott

Seconded – Councillor Brian Curtis

All in favour.

Direct Debits						
Date	Payee	Invoice	Statutory Power	Description	V.A.T	Total
04.08.25	Southern Electric	TBC	HA 1980	Street lighting– June 2025	£31.49	£631.87
04.08.25	Siemens	2078824	LGA 1972 s111	Printer Lease	£45.42	£272.50
04.08.25	Onecom	TBC	LGA 1972 s111	July Parish Office Telephone and Broadband	£6.40	£38.40
Transfers						
Date	Payee		Statutory Power	Description	V.A.T.	Total
04.08.25	Marcus Young	4586	Litter Act 1983 S5,6	Emptying of dog and litter bins for July	£84.00	£504.00
04.08.25	BSACCA	5562	LGA 1972 s111	Parish Office Rent and Room Hire for July		£190.00
04.08.25	HMRC		LGA 1972 S112	July Tax and NI		£516.42
04.08.25	Mrs N Palmer		LGA 1972 S112	July Salary		£1698.17
04.08.25	Hawes Maintenance	BPC04	Open Spaces Act 1906	Remove weeds & overgrowth from Levitts Road – Primary School		£137.50
04.08.25	Hawes Maintenance	BPC05	Open Spaces Act 1906	Remove weeds & overgrowth from Primary School playing field.		£100.00
04.08.25	Hawes Maintenance	BPC06	Open Spaces Act 1906	Weeds from Meadway - Primary School		£137.50
04.08.25	Hawes Maintenance	BPC07	Open Spaces Act 1906	Weeds from Playground		£67.50
04.08.25	Northamptonshire Pension Fund	42130002 2464	LGA 1972 S112	LGPS contribution		£629.77
04.08.25	Ellis Tree Services	1154	Open Spaces Act 1906	Fell Ash Tree and remove from site	£300.00	£1800.00
23.07.25	E-On	60188078 02	HA 1980	Great Lane – Photocell replacement	£7.00	£42.00
04.08.25	NCALC	4766	LGA 1972 S112	Flying Start Course – Paul Simpson	£10.60	£63.60
04.08.25	P.W Environmental Services		Open Spaces Act 1906	Grass Cutting		£698.40

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04.08.25	R&G Ground Maintenance		Open Spaces Act 1906	Mowing	£	No invoice yet received
04.08.25	Bank Charges		LGA 1972 s111	July 2025 Bank Charges		£6.65
Ratification						
30.07.25	Land Registry		LGA 1972 s111	Land Registry Search – Murryfield Estate Plan		£14.00
30.07.25	Land Registry		LGA 1972 s111	Land Registry Search – Land in Smitherway		£14.00
30.07.25	Land Registry		LGA 1972 s111	Land Registry Search – parking in West End		£14.00
30.07.25	ITS		Open Spaces Act 1906	Tools for cleaning playground equipment	£24.99	£149.97
30.07.25	Dropbox		LGA 1972 S112	Dropbox Annual Renewal	£21.81	£130.87

Note: last 3 payments in ratification have been paid but were not yet showing in the July statement.

PC/25/08/191 ITEMS FOR CONSIDERATION ON THE SEPTEMBER AGENDA

Councillor Lanyards; Request by Councillor Paul Simpson for pubs to be registered as Assets of Community Value; New Defib and bleed kit; LINK – councillors agreed it would be helpful to ask the LINK committee to send a representative to the meeting; Councillor Dean Manning requested consideration of double yellow lines to be added to the bus stop on the High Street – it is believed that this is already in hand following previous requests to improve safety at this bus stop; Possible damage to property from tree roots on Shady Lane.

PC/25/08/192 DATE OF NEXT MEETING

Monday 8th September 7.30pm in the small hall at Bugbrooke Community Centre. Proceeded by Footpath meeting at 7pm.

There being no further business the chairman closed the meeting at 8.08pm.

End of Minutes

CHAIRMAN:.....

DATE:.....