

# BUGBROOKE PARISH COUNCIL

Chairman – Mrs L Pope

Parish office,  
Camp Close,  
Bugbrooke,  
NN7 3RW

Clerk: Mrs S Bramley-Brown

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4<sup>th</sup> August 2020

To:

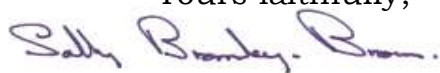
Councillor Philip Bignell  
Councillor Brian Curtis  
Councillor John Curtis, BEM  
Councillor Ken Gardner  
Councillor Mrs Garlick  
Councillor Ian Gordon  
Councillor David Harries, BEM

Councillor Paul Henson  
Councillor Alan Kent  
Councillor Des Morris  
Councillor Ms Munday  
Councillor Mrs Parry  
Councillor Mrs Pope, Chairman  
Councillor Terry Ward

## NOTICE OF MEETING

In accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 I hereby summon you to the **monthly meeting of the Parish Council** which will take place on **Monday 10<sup>th</sup> August 2020 at 7.30 p.m.** Due to the current restrictions, **this meeting will be held remotely via Zoom. Meeting ID: 844 8559 9707 - Passcode: 840185.** **Members of the press and public who wish to take part in the meeting, are requested to contact the Clerk by email prior to the meeting.** I enclose the minutes of the remote meeting held on 13<sup>th</sup> July 2020 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office.

Yours faithfully,



Sally Bramley-Brown - Clerk to the Council

## AGENDA -

1. To accept apologies for absence.
2. To receive declarations of interest in respect of matters on the agenda.
3. To sign and approve the minutes of the meeting held on 13<sup>th</sup> July 2020.
4. **Public Question Time.** Any members of the public who have joined the meeting may raise issues at this point. They will be strictly limited to 3 minutes.
5. **Reports on issues previously raised**  
Councillors and the Clerk will report on any information which they have received which updates any item on previous agendas, and which are not dealt with on this agenda.

6. **District Councillors Report and Local Government Reorganisation for Northamptonshire** – Councillors Harries and Bignell/ County Councillor Adam Brown.
7. **Planning**
  - A. Planning applications are shown on the attached schedule.
  - B. S.N.C. has given formal notice of the adoption of the Local Plan on 22<sup>nd</sup> July 2020.
  - C. Planning Application relating to land North of Church Lane, (R/O 5 Bells)  
The Clerk has been advised by the applicant's agent that the matter did not go before the July Planning Committee, due to unresolved issues raised by statutory consultees. This may result in a reduction in the number of dwelling to be constructed. The developers are committed to delivering an acceptable solution and even with a reduced number of dwelling will maintain the affordable housing provision (50%) and the extension of the 30 mph speed limit.
8. **Parish Council Vacancy**  
Please see the attached Briefing Note and Applications.
9. **Financial matters**
  - A. At the time of preparation of the Agenda, the Clerk has still not received any funding from S.N.C., despite assurances to the contrary given by various officers. NCalC have also been making strenuous efforts on our behalf and the Clerk has now been advised that payment should be made this week. Councillors will be updated at the meeting.
  - B. Financial statement for month ending 31<sup>st</sup> July is attached to the agenda.
  - C. Budget Report on First Quarter.  
Please see attached Briefing Note.
  - D. Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the Parish Council. The payment schedule is attached to the agenda for authorisation.
10. **Police Report**  
A copy of the monthly report from our PCSO is attached to the Agenda.
11. **Parish Matters**
  - A **Monthly Inspection Sheets**. Please refer to the July agenda to access the revised areas, rota and plans. Councillors are respectfully reminded that if they are unable to complete their inspection, they should arrange for another Councillor in the same area to undertake the inspection on their behalf.
  - B **Hedges and Trees**. Reports of overgrown vegetation can be made to the Clerk at this point. Councillors are respectfully reminded that we do have a system in place where once it has been reported to Council, the leaflet should be posted through the door of the offending property by the Councillor reporting it. Please advise if you have run out of leaflets. Councillor Morris has reported the path between Chipsey Avenue and Kislingbury Road.

NCC have undertaken works to the split Ash tree close to the canal bridge by the wharf. The tree has not been felled, but pruned and strapped.

- C Footpaths. The Clerk has nothing to report. NCC have advised that they have inspected Smith's Lane and have ordered works to be carried out. There is no indication of when that work might take place.
- D Streetlights. It has been reported to The Clerk that a streetlight is out in Spencer Close. As soon as funding becomes available, we will arrange for repairs to be carried out.
- E Emergency Planning/Pathfinder II. Update from Councillor Ms Munday.
- F Highways and Transport. The Clerk has nothing to report.
- G Patient Participation Group. Nothing to report
- H Millennium Green: The Clerk has nothing to report.

12. **Vehicle Activated Sign**

Please see the attached Briefing Note from the Deputy Clerk. This project is on hold until the financial issues have been resolved.

13. **Resumption of Parish Council Meetings at the Community Centre.**

The guidance from NCALC remains unaltered in that Parish Councils should continue to hold virtual meetings for the time being. This guidance is updated weekly. The Community Centre is slowly re-opening for user groups, but there are new steps to be undertaken by hirers and their users, including cleaning the tables and chairs after use and before putting them away. New Covid rules have just come into force (with effect from 8<sup>th</sup> August) that everyone attending gatherings of any kind in Community Centres, will be required to wear a mask for the duration of their visit. Councillors have been consulted and it has been agreed that meetings should continue to be via Zoom, but with a regular review of the changing guidance. It is a decision for Councillors, but the Clerk's advice is that the September meeting should take place via zoom and the situation to be reviewed prior to the October meeting.

14. **Bugbrooke Football Club**

The Clerk has received a communication from the Chairman of the Football Club to advise that youths are using the new play equipment to access the Football Club Compound, and that they were concerned the Parish Council may be held responsible if someone was injured. Councillors are advised that under the Occupiers Liability Act 1984, it is the occupier of the premises that owes a duty of care to trespassers. This information has been passed to the football club, but also as it is their compound (built by them but paid for by us) it is for them to take whatever action is necessary to ensure that the area is secure, but at their own expense.

15. **Clerk's Annual Leave**

The Clerk will be absent from Tuesday 1<sup>st</sup> September until Monday 28<sup>th</sup> September. The Deputy Clerk will be in the office as usual on Mondays and Tuesday and will be contactable by email.

16. **Date of next meeting** – Monday 14<sup>th</sup> September at 7.30 p.m. via Zoom (TBC)

\*End of Agenda\*