

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
T: 01604 832838
5th July

E: parishclerk@bugbrookeparishcouncil.org

NOTICE OF MEETING

I hereby summon you to the **Monthly Meeting of the Parish Council** which will take place on **Monday 9th August 2021 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 12th July 2021 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public question time as mentioned below. **PLEASE NOTE THAT THIS MEETING WILL FOLLOW SOCIAL DISTANCE MEASURES IN LINE WITH CORONAVIRUS RESTRICTIONS.**

Yours faithfully,

Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Mark Copp
Councillor Tiffany Cotterill (she/her)
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ian Gordon
Councillor David Harries, BEM

Councillor Paul Henson
Councillor William Marriott
Councillor Scott Millar
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Clare Slater (she/her)
Councillor Jane Wood (she/her)

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 12th JULY 2021
5. REPORTS ON ISSUES PREVIOUSLY RAISED
6. PUBLIC QUESTION TIME

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person, with the chairman having the discretion to extend this. The parish council cannot take immediate action in relation to any issues raised; but can agree for the matter to be included on the agenda for the next meeting.

7. UNITARY COUNCILLOR REPORT

8. PLANNING

Planning Applications are shown below:

1. WNS/2021/0941/FUL - 75 Pilgrims Lane, Bugbrooke, Northamptonshire, NN7 3PJ - Proposed single storey side & rear extension

9. BSACCA CARPARK EXTENSION

Bugbrooke Sports and Community Centre Association wish to show the Parish Council their plans to extend the carpark and ask the Parish Council to submit the completed plans for Planning Permission.

10. FINANCIAL MATTERS

10a. A financial statement and reconciliation for the month ending 31st July will be circulated before the meeting.

10b. Accounts for Payment Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Details the powers which authorise the payments are shown in the Payment Schedule and will be circulated before the meeting.

11. POLICE MATTERS

A report from the PCSO will be circulated before the meeting.

12. PARISH MATTERS

Monthly Inspection Sheets and any urgent Parish Matter only

To be submitted to the clerk electronically where possible. To avoid any confusion Inspection Sheets are due from the following Councillors – Area 1 – Scott Millar, Area 2 – William Marriott, Area 3 – Colin Russell, Area 4 – John Curtis, Area 5 – Paul Henson.

13. POPPY WREATH

Councillors are asked to consider if they would like to purchase a Poppy Wreath.

14. DATE OF NEXT MEETING

Monday 13th September at 7.30pm in the small hall at Bugbrooke Community Centre.