

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
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5th July 2022

E: parishclerk@bugbrookeparishcouncil.org

NOTICE OF MEETING

I hereby summon you to the **June Meeting of the Parish Council** which will take place on **Monday 11th July 2022 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 13th June 2022 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public participation as mentioned below.

Yours faithfully,

Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Mark Copp
Councillor Tiffany Cotterill (she/her)
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ian Gordon
Councillor David Harries, BEM

Councillor Paul Henson
Councillor William Marriott
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Clare Slater (she/her)
Councillor Jane Wood (she/her)

AGENDA – JULY MEETING

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 13th JUNE 2022
5. PUBLIC PARTICIPATION

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person.

6. UNITARY COUNCILLOR REPORT
7. REPORTS ON ISSUES PREVIOUSLY RAISED & CLERKS REPORT
8. PLANNING

Planning Applications are shown below if received. Any additional applications received before the meeting may also be discussed.

8a. WNS/2022/1262/FUL- Unusual Industries Ltd Pattishall Road Bugbrooke NN7 3QB - Proposed HQ Office & Research Building E(g) & Associated Parking Based on Lapsed Application S/1997/1003/P (RENEWAL)

9. FINANCIAL MATTERS

9a. A financial statement and reconciliation for the month ending 30th June is attached to the agenda.

9b. *Accounts for Payment* Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Details the powers which authorise the payments are shown in the Payment Schedule that has been issued with the agenda. Any invoices received will be added to the schedule before the meeting.

9c. Internal Financial Control Councillor

The Internal Financial Control Councillor completed her quarterly examination on 4th July and was satisfied that all financial procedures were being carried out in accordance with the regulations.

9d. First Quarter Budget Report

The report is attached to the agenda.

9e. CCLA Change of Correspondence

A resolution is required to update the CCLA Account.

10. POLICE MATTERS

10a. *PCSO Report* - A report from the PCSO is attached to the agenda.

11. *PLAYGROUND UPDATE* – If available in time the clerk will share a report.

12. *POPPY WREATH* – The Parish Council are asked to agree the purchase a Poppy Wreath.

13. *COMMUNITY CENTRE BIN* – Councillors to decide if they would like to replace the bin.

14. PARISH MATTERS

A Monthly Inspection Sheets and any urgent Parish Matter only

To be submitted to the clerk electronically where possible.

B Hedges/Trees/Fences/Walls

C Footpaths

D Street Lighting

E Highways and Transport

F Millennium Green

H Environmental Group

I Defib – would Councillors like to add a Medi Bleed Kit to the Defib

J Patient Participation Group

15. EXCLUSION OF PRESS AND PUBLIC

To RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations the public and press be excluded during consideration of the following item.

- CLERK ANNUAL APPRAISAL AND SALARY REVIEW

16. CLERK HOLIDAY

17. ITEMS FOR CONSIDERATION FOR NEXT MONTHS AGENDA

August will be Finance and Planning only.

18. DATE OF NEXT MEETING

Monday 8th August 2022 at 7.30pm – Essential Planning and Finance only