

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
T: 01604 832838
8th March 2022

E: parishclerk@bugbrookeparishcouncil.org

NOTICE OF MEETING

I hereby summon you to the **Monthly Meeting of the Parish Council** which will take place on **Monday 14th March 2022 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke. This is to be preceded by a meeting of the Footpaths Committee at 7.00 p.m.

I enclose the minutes of the meeting held on 14th February 2022 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public question time as mentioned below. **Members of the public are politely asked to wear facemasks although this is no longer compulsory. Councillors are reminded that it is recommended a lateral flow test is taken on the day of the meeting.**

Yours faithfully,

Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Mark Copp
Councillor Tiffany Cotterill (she/her)
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ian Gordon
Councillor David Harries, BEM

Councillor Paul Henson
Councillor William Marriott
Councillor Scott Millar
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Clare Slater (she/her)
Councillor Jane Wood (she/her)

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 14th FEBRUARY 2022
5. PUBLIC PARTICIPATION

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person.

6. UNITARY COUNCILLOR REPORT

7. REPORTS ON ISSUES PREVIOUSLY RAISED & CLERKS REPORT – This item will include further discussion on the Community Centre carpark and double yellow lines village.

8. PLANNING

Planning Applications are shown below if received. Any additional applications received before the meeting may also be discussed.

9. FINANCIAL MATTERS

9a. A financial statement and reconciliation for the month ending 28th February has been circulated with the agenda.

9b. Accounts for Payment Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Details the powers which authorise the payments are shown in the Payment Schedule that has been issued with the agenda.

9c. Clerk Salary - National pay increase has finally been agreed for 2021/2022.

9d.VAT Reclaim – A VAT return has been submitted for October 2021 – February 2022 = £2237.44.

10. FINANCIAL RESERVES – Earmarking the reserves

As we approach the end of year; the clerk has detailed how the council has earmarked the reserves will be used.

11. POLICE MATTERS

11a. PCSO Report - A report from the PCSO will be shared with councillors.

11b. Police Surgery – To be held in Bugbrooke Community Cafe, 16th March 2022 10:00-11:00

12. SPEED WATCH – Councillor Philp Bignell is the coordinator and will provide an update.

13. RUGBY CLUB SIGN – The Rugby Club would like to seek permission from the Parish Council for the sign on the council's streetlight column.

14. THE BIG LUNCH – The Clerk will provide an update at the meeting.

15. ASSET MAPPING PROJECT - The working party will provide an update.

16. PARISH MATTERS

A *Monthly Inspection Sheets and any urgent Parish Matter only*
To be submitted to the clerk electronically where possible.

B *Hedges/Trees/Fences/Walls*

C *Footpaths*

D *Street Lighting*

E *Highways and Transport*

F *Millennium Green*

H *Environmental Group* - The first meeting has taken place so an update can be provided.

17. DATE OF NEXT MEETING

Monday 11th April 2022 at 7.30pm.

To be proceeded by The Annual Parish Meeting at 7.00pm. This is an open meeting for all residents and organisations in the parish. Both meetings will be held in the small hall at Bugbrooke Community Centre.