

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
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8th November 2022

E: parishclerk@bugbrookeparishcouncil.org

NOTICE OF MEETING

I hereby summon you to the **November Meeting of the Parish Council** which will take place on **Monday 14th November 2022 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 10th October 2022 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public participation as mentioned below.

Yours faithfully,

Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Mark Copp
Councillor Tiffany Cotterill (she/her)
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ian Gordon
Councillor David Harries, BEM

Councillor Paul Henson
Councillor William Marriott
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Graham Skinner
Councillor Clare Slater (she/her)
Councillor Jane Wood (she/her)

AGENDA – NOVEMBER MEETING

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 10th OCTOBER 2022
5. PUBLIC PARTICIPATION

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person.

6. UNITARY COUNCILLOR REPORT
7. REPORTS ON ISSUES PREVIOUSLY RAISED & CLERKS REPORT
8. PLANNING

Planning Applications are shown below if received. Any additional applications received before the meeting may also be discussed.

8a. WNS/2022/2054/FUL- Bugbrooke Pre School 14 High Street Bugbrooke NN7 3QF - Single storey rear extension, to provide new teaching space, toilets, stores, cloakroom and covered play area.

9. FINANCIAL MATTERS

9a. A financial statement and reconciliation for the month ending 30th September is attached to the agenda.

9b. Accounts for Payment Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Details the powers which authorise the payments are shown in the Payment Schedule that has been issued with the agenda. Any invoices received will be added to the schedule before the meeting.

10. FULL COUNCIL APPROVAL OF THE 2023/2024 BUDGET

Following the Finance committee meeting and the presentation of the draft budget at the October Meeting councillors are asked to pass a resolution to accept the final budget.

11. CLERK SALARY NATIONAL INCREASE & PENSION

Following direction from NCALC and SLCC; councillors are asked to read the attached briefing note.

12. CHRISTMAS – An update from Santa in time for his annual visit to Bugbrooke.

13. POLICE MATTERS - PCSO Report - A report from the PCSO is attached to the agenda as well as a letter confirming the cost increase of the PCSO discussed at the last meeting and a newsletter.

14. BSACCA MAINTENANCE GRANT – The current grant is not covering the maintenance. The clerk will provide information, but the council are asked to increase the grant by £2000 per annum.

15. COMMUNITY LIVING ROOM & BUGBROOKE CHARITIES – An update will be provided at the meeting.

16. THE CORONATION – The clerk will provide an update on the framework and initial steps taken to organise a whole village event on Saturday 6th May 2023.

17. PARISH MATTERS

A Monthly Inspection Sheets and any urgent Parish Matter only

To be submitted to the clerk electronically where possible.

B Hedges/Trees/Fences/Walls

C Footpaths - The bollards between Pound Lane and the fields and from Georges Close to Pilgrims Lane are too close to enable scooters to get through.

D Street Lighting

E Highways and Transport

F BSACCA – The annual maintenance grant has been received.

F Millennium Green -

H Environmental Group -

I Defib –

J Patient Participation Group – Surgery phone system – discussion around the difficulty residents are having accessing the surgery.

18. 2023 MEETING DATES

Proposed dates for 2023 for discussion and agreement.

19. ITEMS FOR CONSIDERATION FOR NEXT MONTHS AGENDA

20. DATE OF NEXT MEETING

Monday 12th December 2022 at 7.30pm