

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
T: 01604 832838
3rd October 2022

E: parishclerk@bugbrookeparishcouncil.org

NOTICE OF MEETING

I hereby summon you to the **September Meeting of the Parish Council** which will take place on **Monday 10th October 2022 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 12th September 2022 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public participation as mentioned below.

Yours faithfully,

Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Mark Copp
Councillor Tiffany Cotterill (she/her)
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ian Gordon
Councillor David Harries, BEM

Councillor Paul Henson
Councillor William Marriott
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Clare Slater (she/her)
Councillor Jane Wood (she/her)

AGENDA – OCTOBER MEETING

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 8th AUGUST 2022
5. PUBLIC PARTICIPATION

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person.

6. UNITARY COUNCILLOR REPORT
7. REPORTS ON ISSUES PREVIOUSLY RAISED & CLERKS REPORT
8. PLANNING

Planning Applications are shown below if received. Any additional applications received before the meeting may also be discussed.

8a. WNS/2022/1799/FUL - Kiln House 12 Ace Lane Bugbrooke NN7 3PQ - Detached Storage Building at Front.

8b. WNS/2022/1812/FUL - 28 Camp Hill, Bugbrooke, Northamptonshire, NN7 3PH - Two storey extension to the side and single storey extension to the rear.

8c. WNS/2022/1859/FUL - 1A Great Lane, Bugbrooke, Northamptonshire, NN7 3PE - Variation of condition 10 (opening hours) of planning permission S/2012/1574/EXT (Extension to time on S/2009/1142/FUL Alterations and change of use from store room to take-away) to allow extensions to opening hours Tuesday-Sunday 12:00 to 22.30

9. FINANCIAL MATTERS

9a. A financial statement and reconciliation for the month ending 30th September is attached to the agenda.

9b. Accounts for Payment Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Details the powers which authorise the payments are shown in the Payment Schedule that has been issued with the agenda. Any invoices received will be added to the schedule before the meeting.

9c. Half Year Budget Report A report and briefing note is attached to the agenda detailing spend to date.

9d. Draft Budget The clerk is working on the draft budget for 2023/2024 and an Action Plan is attached to the agenda to facilitate discussion.

9e. VAT Return The clerk has submitted a VAT reclaim for £3098.23 for the period of 01/04/21 – 30/09/2021.

10. TO CONSIDER PASSING A RESOLUTION TO SIGN UP TO THE CIVILITY AND RESPECT PLEDGE

Following direction from NCALC and SLCC; councillors are asked to pass a resolution to sign up to the civility and respect pledge. A note is attached to the agenda.

11. POPPY WREATH – The clerk has taken receipt of the Poppy Wreath and it has been passed to Councillor Phil Bignell.

12. CHRISTMAS – A briefing note is attached to the agenda.

13. POLICE MATTERS - PCSO Report - A report from the PCSO is attached to the agenda.

13a. PCSO Contract – Agreement on how to proceed in to 2023/2024.

14. HANGING BASKETS – Arrangements for next year to be discussed.

15. SCHOOL PLAYGROUND – Update on the progress of reopening the playground.

16. COMMUNITY LIVING ROOM & BUGBROOKE CHARITIES – An update will be provided at the meeting.

17. THE CORONATION – A discussion to generate ideas and decide if councillors would like the Parish Council to organise an event in conjunction with groups/clubs in the village.

18. SPEED WATCH – An update will be provided by the chairman.

19. PARISH MATTERS

A *Monthly Inspection Sheets and any urgent Parish Matter only*
To be submitted to the clerk electronically where possible.

B *Hedges/Trees/Fences/Walls*

C *Footpaths*

D *Street Lighting*

E *Highways and Transport*

F *BSACCA -*

F *Millennium Green -*

H Environmental Group -

I Defib –

J Patient Participation Group -

20. ITEMS FOR CONSIDERATION FOR NEXT MONTHS AGENDA

21. DATE OF NEXT MEETING

Monday 14th November 2022 at 7.30pm