

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
T: 01604 832838
8th October 2024

E: parishclerk@bugbrookeparishcouncil.org

NOTICE OF MEETING

I hereby summon you to the **October Meeting of the Parish Council** which will take place on **Monday 14th October 2024 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 9th September 2024 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public participation as mentioned below.

Yours faithfully,

Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Mark Copp
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ian Gordon
Councillor David Harries, BEM
Councillor Jane Wood (she/her)

Councillor Paul Henson
Councillor William Marriott
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Graham Skinner
Councillor Clare Slater (she/her)

AGENDA – OCTOBER MEETING

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING –
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 9th SEPTEMBER 2024
5. PUBLIC PARTICIPATION

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person.

6. UNITARY COUNCILLOR REPORT
7. REPORTS ON ISSUES PREVIOUSLY RAISED
8. POLICE MATTERS –

- a. PCSO Report - A report from the PCSO has been circulated with the agenda.
- b. PCSO Renewal – Confirmation that the parish council are happy to continue with the PCSO.

9. PLANNING

Planning Applications are shown below if received. Any additional applications received before the meeting may also be discussed.

9a. 2024/4380/SCOP – Proposal: Development comprising five industrial units and associated office space with a total site area of 69 hectares and combined Gross Internal Area of 149,476 sqm – Location: Land South of M1 J15 Northampton

10. FINANCIAL MATTERS

10a. A financial statement and reconciliation for the month ending 31st August is attached to the agenda.

10b. Accounts for Payment Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Any invoices received will be added to the schedule before the meeting.

10c. Second Quarter Report – The report was not ready for the July Meeting and as the August meeting is urgent issues only the report was moved to September.

10d. Internal Control Check – Councillor Jane Wood accounts inspection.

11. VAT RECLAIM - The clerk has submitted the VAT reclaim from 1st April – 30th September.

12. VILLAGE PLAN FOR BUDGETING – Councillors to feed in any activities or areas the parish council need to invest in in 2025/2026.

13. CHURCH CARPARK – The clerk has obtained a quote, but this is best left until all the leaves have fallen so might be best to delay this until spring.

14. CHAPEL UPDATE – Councillor John Curtis would like to provide an update.

15. BIRDS HILL – Councillor Phil Bignell would like to discuss a weight limit on this road.

16. REPAIR SHOP – The clerk has investigated an idea proposed by Councillor Catherine Parry and councillors are asked to give their views.

17. LINK REPORT – The parish council are asked to support the production of the village magazine with a donation of £1500.

18. VILLAGE PLANTERS & POTENTIAL STREETLIGHT CHRISTMAS TREES –

19. HIGHWAYS UPDATES – Councillor Graham Skinner will give an update on his work with Adam Brown on various highways issues in the village.

20. PARISH MATTERS

A *Monthly Inspection Sheets and any urgent Parish Matter only*

B *Hedges/Trees/Fences/Walls –*

C *Footpaths –*

D *Street Lighting-* The clerk has attached a briefing note to the agenda regarding a maintenance contract

E *Highways and Transport –*

F *BSACCA –*

G *Millennium Green –*

H *Environmental Group –*

I *Defib –* Discuss funding maintenance of all village defibs operated by the clubs (annual donation)

J *Patient Participation Group –*

21. DATES for 2025 are attached to the agenda – Points to discuss include the Annual Parish Meeting and August Meeting.

22. ITEMS FOR CONSIDERATION ON THE NOVEMBER AGENDA

23. DATE OF NEXT MEETING

The next meeting of the Parish Council will be on Monday 11th November 7.30pm at Bugbrooke Community Centre.

24. EXCLUSION OF PRESS AND PUBLIC To RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations the public and press be excluded during consideration of the following item:

- CAPTAINS CLOSE