

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
T: 01604 832838
5th November 2024

E: parishclerk@bugbrookeparishcouncil.org

NOTICE OF MEETING

I hereby summon you to the **November Meeting of the Parish Council** which will take place on **Monday 11th November 2024 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 14th October 2024 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public participation as mentioned below.

Yours faithfully,

Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Mark Copp
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ian Gordon
Councillor David Harries, BEM
Councillor Jane Wood (she/her)

Councillor Paul Henson
Councillor William Marriott
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Graham Skinner
Councillor Clare Slater (she/her)

AGENDA – NOVEMBER MEETING

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING –
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 14th OCTOBER 2024
5. PUBLIC PARTICIPATION

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person.

6. UNITARY COUNCILLOR REPORT
7. REPORTS ON ISSUES PREVIOUSLY RAISED
8. POLICE MATTERS –

- a. PCSO Report - A report from the PCSO has been circulated with the agenda.
- b. PCSO Sharing – The clerk would like to discuss the potential to further share the PCSO with another village should the opportunity arise.

9. PLANNING

Planning Applications are shown below if received. Any additional applications received before the meeting may also be discussed.

9a. 2024/4886/FULL - Rear/side single storey extension and two storey side extension - 14 Almond Close Bugbrooke NN7 3QX

9b. Discuss Cricket Club application that is yet to be submitted.

10. FINANCIAL MATTERS

10a. A financial statement and reconciliation for the month ending 31st October is attached to the agenda.

10b. Accounts for Payment Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Any invoices received will be added to the schedule before the meeting.

11. CAPTAINS CLOSE – The clerk will provide an update.

12. 2025/2026 DRAFT BUDGET - The finance committee have met to discuss the budget for next year, the clerk will present this for councillors to comment on the draft budget for final approval at the December meeting.

13. NEW DOG & LITTER BIN CONTRACTOR – The clerk has received notice that the current contractor is ceasing trading. An invitation to tender was displayed on the website from the 15th October to 1st November and 5 contractors were selected by the clerk to receive an invitation to tender a briefing note is attached to the agenda.

14. FATHER CHRISTMAS and CHRISTMAS TREES IN BUGBROOKE – Any update regarding Father Christmas's visit to the village will be discussed..

15. PARISH MATTERS

A Monthly Inspection Sheets and any urgent Parish Matter only

B Hedges/Trees/Fences/Walls –

C Footpaths –

D Street Lighting-

E Highways and Transport –

F BSACCA –

G Millennium Green –

H Environmental Group –

I Defib –

J Patient Participation Group –

16. DATES for 2025 are attached to the agenda – Points to discuss include the Annual Parish Meeting and August Meeting.

17. ITEMS FOR CONSIDERATION ON THE DECEMBER AGENDA

18. DATE OF NEXT MEETING

The next meeting of the Parish Council will be on Monday 9th December 7.30pm at Bugbrooke Community Centre.