

BUGBROOKE PARISH COUNCIL

Chairman – Mrs L Pope

Parish office,
Camp Close,
Bugbrooke,
NN7 3RW

Clerk: Mrs S Bramley-Brown

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3rd November 2020

To:

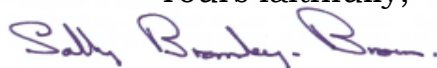
Councillor Philip Bignell
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ken Gardner
Councillor Mrs Garlick
Councillor Ian Gordon
Councillor David Harries, BEM

Councillor Paul Henson
Councillor Alan Kent
Councillor Des Morris
Councillor Ms Munday
Councillor Mrs Parry
Councillor Mrs Pope, Chairman
Councillor Terry Ward
Councillor Jane Wood

NOTICE OF MEETING

In accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 I hereby summon you to the **monthly meeting of the Parish Council** which will take place on **Monday 9th November 2020 at 7.30pm**. Due to the current restrictions, **these meetings will be held remotely via Zoom. Meeting ID: 881 2379 1543 Passcode: 091227**. I enclose the minutes of the remote meeting held on 12th October 2020 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office.

Yours faithfully,



Sally Bramley-Brown - Clerk to the Council

AGENDA -

1. To accept apologies for absence.
2. To receive declarations of interest in respect of matters on the agenda.
3. To sign and approve the minutes of the meeting held on 12th October 2020.
4. **Public Question Time.** Any members of the public who have joined the meeting may raise issues at this point. They will be strictly limited to 3 minutes.
5. **Reports on issues previously raised**
Councillors and the Clerk will report on any information which they have received which updates any item on previous agendas, and which are not dealt with on this agenda.

6. **District Councillors Report and Local Government Reorganisation for Northamptonshire** – Councillors Harries and Bignell/ County Councillor Adam Brown.
7. **Planning**
Please see the attached Planning Applications schedule
8. **Financial matters**
 - A. Financial statement for month ending 31st October is attached to the agenda.
 - B. Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the Parish Council. The payment schedule is attached to the agenda for authorisation.
9. **Annual Budget**
The Finance Committee met via Zoom on 2nd November, the majority of the draft budget has been agreed but some items require final adjustment and therefore the Clerk will circulated the draft budget for 2021/22 prior to the meeting, to enable Councillors to consider the document. Councillors will need to pass a formal resolution to approve the draft.
10. **Police Report**
 - A. Copy of the monthly report from our PCSO is attached to the Agenda.
 - B. Please see attached Briefing Note
11. **Parish Matters**
 - A Monthly Inspection Sheets. To be submitted to the Clerk and Deputy Clerk electronically where possible.
 - B Hedges and Trees. Reports of overgrown vegetation can be made to the Clerk at this point. Councillors are respectfully reminded that we do have a system in place where once it has been reported to Council, the leaflet should be posted through the door of the offending property by the Councillor reporting it. Please advise if you have run out of leaflets.
 - C Footpaths. Weed killing on the path was completed on Sunday 25th October.
The Clerk has been contacted by Western Power in relation to the large Ash Tree at the Pilgrims Lane end of KD25. The branch of the tree are beginning to interfere with the power lines and they have therefore sought the Parish Council consent to cut the tree back. As there was to be no cost to the Parish Council, the Clerk approved this.
 - D Streetlights. Those reported last month have been reported to Aylesbury Mains for repair.
 - E Emergency Planning/Pathfinder II. Update from Councillor Ms Munday.
 - F Highways and Transport. The issues raised last month have been reported. A meeting had been arranged with NCC Highways and the residents of Tibbs Way, but unfortunately this did not take place. A new meeting will be arranged as soon as the Covid arrangements permit it to take place.
 - G Patient Participation Group. Nothing to report
 - H Millennium Green: Please see the attached Briefing Note.

12. **Vehicle Activated Sign**
The VAS has been ordered and will be delivered to Councillor Bignell. Only 2 members of the public have come forward so far to assist with the project. A further request for help will be made in the December Link.
13. **Community Centre Access**
The requested meeting with Highways was due to take place on 2nd November but was unfortunately cancelled at the last moment. The Clerk has contacted Highways to rearrange the date, but due to the new Covid restrictions it is not anticipated that this will take place until nearer Christmas or possibly the New Year. BSACCA have already agreed to take steps to improve the road markings within the Community Centre car park.
14. **War Memorial**
As agreed at the October meeting the Clerk has submitted an article to the Link for the December issue to gauge the views of residents and if they are interested to come forward to create a project group.
15. **New Covid Restrictions.**
The new period of lockdown commenced on Thursday 5th November and is expected to last for at least 4 weeks. This time the government guidance allows play areas to remain open, but outdoor gym equipment is not supposed to be used. A message has been put on social media to advise residents as it is not physically possible to prevent use of the gym equipment. The latest restrictions also mean there can be no resumption of face to face council meeting until at least the New Year.
16. **Date of next meeting** – Monday 7th December at 7.30 p.m. via Zoom.

End of Agenda