

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
T: 01604 832838
2nd November 2021

E: parishclerk@bugbrookeparishcouncil.org

NOTICE OF MEETING

I hereby summon you to the **Monthly Meeting of the Parish Council** which will take place on **Monday 8th November 2021 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 11th October 2021 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public question time as mentioned below.

Yours faithfully,

Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Mark Copp
Councillor Tiffany Cotterill (she/her)
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Ian Gordon
Councillor David Harries, BEM

Councillor Paul Henson
Councillor William Marriott
Councillor Scott Millar
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Clare Slater (she/her)
Councillor Jane Wood (she/her)

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 11th OCTOBER 2021
5. PUBLIC PARTICIPATION

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person.

6. UNITARY COUNCILLOR REPORT
7. REPORTS ON ISSUES PREVIOUSLY RAISED
8. PLANNING

Planning Applications are shown below:

8a. WNS/2021/1571/FUL- Bugbrooke Mills Land Off Johns Road Bugbrooke NN7 3QH - Proposed lean to side extension to existing agricultural barn for storage.

9. FINANCIAL MATTERS

9a. A financial statement and reconciliation for the month ending 30th September has been circulated with the agenda.

9b. Accounts for Payment Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Details the powers which authorise the payments are shown in the Payment Schedule and will be circulated before the meeting.

10. PRECEPT

To resolve the amount of Precept required for the year 2022 – 2023. The draft budget for 2022/2023 was formally approved by councillors at the October meeting which set the Budget at £114,068.52. It was previously agreed that the precept should increase by 3% each year. However, this year the increase will be 2.49%. Making the precept demand £117,490.58. A formal resolution is required.

11. STRATEGIC PLANNING – SPATIAL OPTIONS CONSULTATION

A briefing note is attached to the agenda regarding West Northamptonshire Councils consultation.

12. POLICE MATTERS

12a. PCSO Report A report from the PCSO is attached to the agenda.

13. STREETLIGHT MAINTENANCE

A letter from Aylesbury Mains is attached the agenda. The clerk will update councillors at the meeting regarding a move to a new supplier.

14. ENVIRONMENTAL WORKING GROUP

Councillor Jane Wood will discuss the Terms of Reference for the group.

15. PARISH MATTERS

Monthly Inspection Sheets and any urgent Parish Matter only

To be submitted to the clerk electronically where possible.

B Hedges/Trees/Fences/Walls

Reports of overgrown vegetation can be made to the clerk at this point.

A resident in Smitherway has requested the parish council carry out work. See attached briefing note.

C Footpaths

D Street Lighting

E Highways and Transport

F Millennium Green

The clerk had received the annual request for £4000 towards the maintenance of the Millennium Green. This is shown on the payment schedule. A formal resolution is necessary.

16. DATE OF NEXT MEETING

Monday 13th December at 7.30pm in the small hall at Bugbrooke Community Centre.