

Bugbrooke Parish Council Action Plan 2025/2026

Aim: The purpose of this action plan is to ensure Bugbrooke Parish Council are being proactive rather than reactive. There are always unplanned issues or needs that arise in the village and dealing with those often has to take priority. Therefore, the purpose of this plan is not to bind the parish council to activities and dates but to provide a framework that can be amended and updated as required. It is a living document designed to be altered as the needs of the residents or the situation changes.

Objectives:

1. **Enhance our village** – making Bugbrooke a great place to live for every generation.
2. **Protecting the community** – the parish council want to do all in their power to keep residents safe from a security, safety, environmental and wellbeing perspective.
3. **Working with the community** – create opportunities to bring the whole community together.

Actions:

Focus/Objective	Proposed Action	Budget Implications	Timing	Add to Budget for 2025/2026 = £
Enhancing Our Village				
Playgrounds	1. Community Centre Playground - Replace the frog bin with litter and recycling bin.	£1000	Bin replacement longer term 2025/2026	£1,000
	2. School playground - Longer term replace all grass with new surface - Renew swings and climbing frame/slides equipment with accessible and robust	£20,000	2028	Add £5000 to earmarked reserves
		£35,000		

	equipment for under 12 age group. 3. MUGA - Signs to say 'no swinging on hoops and who to contact - Look at other potential uses for the MUGA	£200 £1500	2028 2025	£1,700
Recycling Bins	When collection allows replace all bins in the village with separate recycling sections as required.	£2500 per bin plus collection fees TBC	TBC	
Hanging Baskets/Planters	New style planters introduced in 2024. Make changes to location and surface to provide better display and stability. Christmas Tree Street Light Décor.	£3000	2025/2026	£3000
Streetlights	Paint the black ornate lamps on the High Street.	£7000	2026/2027	£2000 (reserves)
Painting benches	Paint all the benches in the village	£1500	2026/2027	£0
Protecting the Community				
Liaise with local police/PCSO to ensure residents feel safe in Bugbrooke	1. Continue to work with PCSO to keep crime low in the parish. 2. Council Police Liaison officer to attend appropriate meetings and report back.	Continue funding of PCSO £32,000	Full review sponsorship of PCSO Sept/Oct 2023. Councillor review in 2025.	£32,000

Speeding	1. Regularly move the VAS to different areas of the village and monitor the results. 2. Continue with speed watch.	Minimal VAS has been purchased and we have a spare battery.	Move VAS quarterly or when required. Speed watch will be introduced in consultation with the police.	
Report all highway and footpath faults	1. Continue report the faults and chase. 2. Educate residents how to report faults directly via street doctor.	None	Ongoing Article in Link January 2025	
Flood protection	1. To continue to work the Environment Agency to ensure maintenance of the brook.	None	Ongoing	
Public Transport	Monitor the local service and push for an enhanced service to include a route to Towcester.	None	Ongoing	
Protect open spaces	1. Keep pressure on West Northants to maintain the footpaths and cut back foliage. 2. Look after the green spaces maintained by the parish council. 3. Ensure all trees have a 3 - year Professional Risk Assessment	None – expect when they do not and council budget is required. Include money in the budget for maintenance of these areas. Grassland Management Policy Environmental working group to include trees on policy and input into	Ongoing 2024/2025 2025	£1500 £3000

		cutting/maintenance schedule		
Working with the Community				
Involve the community in Parish Council Initiatives	1. Encourage residents to attend the Monthly Meetings 2. Keep the website and social media updated with parish council activity. Councillors to help keep noticeboards and radio updated as required.	None Clerk to investigate new website. £3500	Ongoing 2024/2025	£3500
Strengthen relationships with educational providers within the parish	1. PCSO working in Campion weekly. 2. Ask the school to be involved with Twinning and community events.	PCSO	Ongoing	
Support volunteer groups where appropriate	Advertise and promote local groups as requested	£40 room hire if create an open evening to encourage new members and how to volunteer in Bugbrooke plus £100 for refreshments or picnic/ have a go initiative.	June 2025?	£140 (not budgeted for will find from underspends)
Organise events to try to bring the whole community together	1. Annual Parish Meeting social – Cheese/Wine + Tea/Coffee Puddings 2. Meet the councillors before the elections	£250	2025 – April/May	£250
Celebrate our Twinning with Vohl	1. Officials visit and celebrations TBC	£3000	2025	£1000

