

December 9, 2019

Bugbrooke Parish Council

Agenda & Meeting Minutes

December 9, 2019

Monthly Meeting of the Full Council

held on Monday 9th December 2019 at 7.30 p.m, at the Community
Centre, Bugbrooke.

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Monthly Meeting of the Full Council

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In Attendance

Councillor Mrs. Linda Pope, Chairman
Councillor John Bignell
Councillor Phil Bignell
Councillor John Curtis, BEM
Councillor Mrs. Teresa Garlick
Councillor Ian Gordon

Councillor Ken Gardner
Councillor Paul Henson
Councillor David Harries, BEM
Councillor Alan Kent
Councillor Catherine Parry
Councillor Des Morris
Councillor Terry Ward

County Councillor Adam Brown
Mrs S Bramley-Brown, Parish Clerk
Mrs N Palmer – Deputy Clerk

Absent

Councillor Brian Curtis
Councillor Ms Sarah Munday

Apologies were accepted from: *Reason:* *Excluded from 6 month rule*
PCSO Matt Taylor Councillor

PC/19/12/239 To Receive and Accept Apologies for Absence

Apologies were received and accepted as above.

PC/19/12/240 Declarations of Interest

Councillor Harries declared an interest in respect of Item 16 – BSACCA grant application and Councillor Phil Bignell declared an interest in respect of Item 17 – grant application from FOBS.

PC/19/12/241 To consider whether the Register of Interest requires updating

The register did not require updating.

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PC/19/12/242 To sign and approve the minutes of the meeting held on 11th November 2019

The minutes were signed and initialled by the Chairman as a true record.

PC/19/12/243 Reports of issues previously raised

Regarding the planning application for 7 Quakers Close the Deputy Clerk confirmed that she had written to SNC to confirm that had the Parish Council been aware of the condition of the tree they would have supported the application. No response had been received. Councillor Kent thanked the Parish Council for the letter sent to his wife for her work on the new photographic history book. He further reported that of the 100 copies of the book that had been printed, 75% had already been sold.

PC/19/12/244 Public question time

County Councillor Adam Brown reported that he had noted a report of a large pothole outside the football club on Camp Hill and had taken it up with highways and was pleased to report that the hole had now been filled. Councillor John Curtis responded that the large hole at the top of Great Lane at the Camp Hill junction had remained unfilled for a number of months and CC Brown agreed to follow it up. He also reported that improvements were being made to Children's Services following a further adverse report. Funding for the service was always an issue but a small pot had been provided to assist prior to the creation of the unitary authority. Two local residents expressed their concern regarding the proposed development of 60 houses adjacent to The Wharf – they felt that the access was dangerous, there were potential flooding issues and it would place extra strain on local infrastructure such as medical provision. The Chairman noted their concerns and invited them to remain at the meeting to hear the debate which would follow.

PC/19/12/245 District Councillors Update

Councillor Phil Bignell confirmed that the bins collections over Christmas would be as normal. Due to the imminent general election which was to take place on the 12th, very little progress had taken place with regard to LGR. It was expected that once the new government was in place, matters would proceed at a greater pace.

PC/19/12/246 Planning

Applications and Decisions

Two additional planning applications had been received after the agenda was issued and were both considered as a response was required before the next meeting.

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Status	App No and Name	Location	Proposal	PC Comments
New	S/2019/2257/MAF	south of the wharf, Bugbrooke	60 new dwellings with associated landscaping and infrastructure.	Objected
	S/2019/2329/FUL	40 High Street	Replace 5 first floor windows	Approved
	S/2019/2325/FUL S2019/2326/LBC	New Creation Hall, Church Lane	Alterations to the Coach House to create 4 new flats, rebuild front elevation.....	Approved (previous app for 3 flats approved)
	s/2019/2336/FUL	Kiln House, 12 Ace Lane	Demolish existing conservatory and part of flat roof garage, two storey and single storey front and rear extensions, single storey and first floor side extension	Approved
	S/2019/19.12	Bugbrooke Barns, Kislingbury Road – amended plans	Conversion of brick built agricultural buildings and rebuild elements to form two residential dwellings.	Objected

PC/19/12/247 Electronic notification of Planning Applications

Councillor Phil Bignell advised that the test equipment had been received at SNC and all being well would be supplied to parish councils before the end of the financial year.

PC/19/12/248 Police & Neighbourhood Watch Matters

PCSO Matt Taylor's report was circulated at the meeting. The Clerk reported that the bus shelter at Johns Road had been the subject of a graffiti attack at the weekend. Arrangements had been made for the shelter to be cleaned, thanks to the use of the anti-graffiti paint used after the last incident.

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PC/19/12/249 Financial Matters

A financial statement for the month ending 30th September was circulated at the meeting, and the figures were as follows: -		
Current Account as at 31.10.19		£78,774.91
CCLA 0Deposit Fund as at 31.9.19		£40,000.00
Total available		£118,774.91
Less November Payments		£2,634.41
Uncleared Cheque		
Cll payment from SNC		£1,583.03
Interest		£24.18
Total funds at 30.11.19		£117,717.71

PC/19/12/250 Accounts for payments

Moneys must be paid out in only in pursuance of statutory powers vested in the parish council.

The final column on the right details the powers which authorise the payments below:

	To whom	Service rendered	Amount £	Vat £	Power used for payment
I.B.	HMRC	Clerk PAYE	£147.40		HMRC
I.B.	Parish Clerk	November Salary	£653.45		LGA 1972 S112
I.B.	Deputy Clerk	November salary	£575.37		LGA 1972 S112
I.B.	DNH Contracts	November Dog and Litter Bin Emptying	£489.60	£81.60	Litter Act 1983 S5,6
I.B.	Mr P Wilkins	Village Repairs	£55.00		GpoC
I>B.	Mrs Kay Iqbal	Bus shelter cleaning	£100.00		Parish Councils Act 1957
I.B.	One Com	Parish Office Phone and Broadband	£300.00		LGA 1972 S112
I.B.	Ellis Tree Service	Maintenance of open space Smitherway	£700.00		Open Spaces Act 1906
I.B.	Wave	Provision of water supply for allotments	£73.08		Smallholdings and Allotments Act 1923

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I.B.	SLCC	Annual membership fee	£140.00		LGA 1972 S112
I.B.	Police and Crime Commissioner	Sponsored PCSO – 2/3 2 nd payment	£12.415		GPoC
I.B.	Bugbrooke Link	Bugbrooke Link Magazine	70		GPoC
DD	Southern Electri	Street lighting electricity supply October and November	829.90	£132,64	Highways Act 1980

RESOLVED:	That these invoices be paid
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PC/19/12/251 Parish Matters

Monthly Inspection Sheets

Monthly inspections sheets were received for four areas.

Hedges/Trees/Fences/Walls

It was reported that the hedge at 23 High Street had now been cut back. The over-hanging vegetation flyer was circulated to all Councillors, on the understanding that before they are delivered, the matter is to be reported at a full council meeting.

Footpaths

BT Chamber outside 4 Levitts Road has still not be repaired but has been marked in anticipation of repair.

Emergency Planning/Pathfinder II Project

Councillor Ms Munday was absent and will update us at the next meeting if she has managed to find a suitable contractor.

Street Lighting

The Deputy Clerk reported that she was awaiting information from Aylesbury Mains in respect of the light at Campion gate. Councillor Phil Bignell reported on the streetlight provision in the vicinity of the school field. It was agreed that the area was quite dark and it was agreed that Councillor Bignell would show the Clerk the exact proposed location to enable the Clerk to obtain a quotation.

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Highways and Transport

Nothing further to report.

Millennium Green

Nothing to report.

Patient Participation Group

Nothing to report from Councillor Mrs Garlick. Councillor Phil Bignell congratulated Councillor Harries on his persistence in pursuing the S106 money intended for the surgery, which was finally being released to the doctors.

PC/19/12/252 Vehicle Activated Sign

Councillors were advised that the Clerk was awaiting information from Mr Barber and that the item would be included in the January agenda.

PC19/12/253 Annual Precept Demand for 2020/2021

Following the approval of the 2020/2021 Annual Budget at the November meeting, Councillors considered 3 options in relation to the amount to be requested for the forthcoming financial year. All three options would result in a deficit against the budget by varying amounts, and in addition the Clerk had just received notification from Northants PCC that the cost of the PSCO sponsorship would increase with effect from April by an addition £2,010 (2/3rd of the total increase) and this amount was not included in the budget. The various options were discussed at length, but it was agreed that any deficit should be kept to a minimum.

RESOLUTION - It was proposed by Councillor Mrs Parry and seconded by Councillor Henson that the precept demand for 2020/2021 should be set at £111,300 – this would equate to a 4.25% increase for a band D property over the current year. The resolution was approved unanimously.

PC/19/12/254 Celebration of the 125th Anniversary of Bugbrooke Parish Council

Councillor Gordon confirmed that a meeting was to take place early in the new year to progress arrangements for the event which would hopefully take place in early May.

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PC19/12/255 Bugbrooke Community Centre Grant Application

The Clerk advised that the application for registration was progressing and it was anticipated that it would be completed in time for the Grants Panel meeting on 6th January. The Clerk was required to prepare a presentation and to attend the meeting. She would report back at the January meeting.

PC19/12/256 Grant Applications Received

A grant application had been received from Friends of Bugbrooke School for £500 for the provision of an outdoor sound system. No quotations had been supplied and it was therefore agreed to defer the application until January and to request FOBS to provide the requisite quotations.

PC19/12/257 The Calendar of Meetings for 2020

The Clerk had circulated the proposed dates and these were agreed by Councillors.

PC19/12/258 Santa in Bugbrooke

Councillor Morris confirmed that all the arrangements were in place for Santa's visit on 20th December. He thanked the Parish Council for their continued support of the event.

PC19/12/259 Date of Next Meeting

The date of the next meeting is Monday 13th January 2020 at 7.30 p.m.

There being no further business the Chairman closed the meeting at 8.55 p.m.

End of Minutes

CHAIRMAN:.....

DATE:.....