

Bugbrooke Parish Council

Agenda & Meeting Minutes

Monthly Meeting of the Full Council

Minutes of the Meeting of the Full Parish Council held on Monday 8th August 2022 at 7.30pm in Bugbrooke Community Centre.

PRESENT

Councillor Philip Bignell
Councillor Mark Copp
Councillor John Curtis, BEM
Councillor David Harries, BEM
Councillor Paul Henson

Councillor Des Morris
Councillor William Marriott
Councillor Catherine Parry
Councillor Colin Russell
Councillor Jane Wood (she/her)

IN ATTENDANCE

No Members of the Public

Nicola Palmer – Clerk

APOLOGIES & ABSENT

Apologies were accepted from:	Reason:	Excluded from 6- month rule:
Councillor Clare Slater (she/her)	Personal	Yes
Councillor Mark Copp	Personal	Yes
Councillor Tiffany Cotterill (she/her)	Personal	Yes
Councillor Brian Curtis	Personal	Yes
Absent		

PC/22/08/442 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies had been received and these were accepted as listed above.

PC/22/08/443 TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA

None were declared.

PC/22/08/444 TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING

No updates were required.

PC/22/08/446 TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 11th JULY 2022

The chairman asked the parish councillors if they were happy that the Minutes be signed as a true account. **All were in favour.**

Bugbrooke Parish Council

Agenda & Meeting Minutes

PC/22/08/448 PUBLIC PARTICIPATION

There were no members of the public present.

PC/22/08/449 UNITARY COUNCILLOR REPORT

Deputy Unitary Leader Adam Brown attended and provided an update. The Flore to Weedon bypass was to be closed on Saturday for grass cutting. Regarding Bugbrooke St Michaels Football Club he confirmed continuing conversations with The FA to fund the artificial pitch in conjunction to looking at funding from WNC and then hoping for match funding from The FA.

There will be a public consultation in the Autumn for Planning Part 1. The time scale for the plan has been shortened to 2040, not through to 2050. It is to be implemented in 2024. Part 2 Local plans will stay in place.

Nationally, extra pressure through inflation and any building projects needs to be managed carefully.

Highways new contact start in September and arrangements will be made for named contact and designated route for Parish Councils to feedback. Over next few weeks many areas are being patched.

PC/22/08/450 REPORTS ON ISSUES PREVIOUSLY RAISED

The clerk provided an update on issues previously raised.

PC/22/08/451 PLANNING

Planning Applications are shown below:

WNS/2022/1444/HPD - Hoarstone House 9 Church Lane Bugbrooke NN7 3PB - Determination as to whether prior approval is required (under Class A, Part 1 of the above Order) in respect of the impact on the amenity of any adjoining premises of a proposed single storey rear extension extending 4.5m beyond the rear wall of the original dwelling house, maximum height of 4.0m and height of eaves 3.0m Amendment details Amended application form (from 3.5 metres to 4.5 metres) and amended block plan to show 4.5 metre projection instead of 3.5 metres.

The parish council do not have the expertise to comment on whether this extension falls within the remit of permitted development. The council would not expect to have any objections but would welcome a full planning application where the parish council can assess impact and materials.

FINANCIAL MATTERS

PC/22/08/452 A financial statement and reconciliation for the month ending 31st July has been circulated with the agenda.

RESOLUTION – It was resolved that accounts below be accepted.

Proposed – Councillor Colin Russell

Seconded – Councillor Jane Wood

All in favour.

Bugbrooke Parish Council

Agenda & Meeting Minutes

	Income	Receipts	Totals
Current Account as at 30.06.22			£96,086.07
Current Account (Ring fenced)			£45,011.01
CCLA Deposit Fund as at 30.06.22			£40,000.00
Total Available			£181,097.08
Less July Payments		£7163.65	
Less unrepresented payments			
Deposits (CCLA Interest)	£31.50		
Income	£0.00		
Deposits (Ring Fenced Interest)	£3.58		
Bank Statement			£88,953.92
Total Funds at 31.07.22			£173,968.51

PC/22/08/453 Accounts for Payment

Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Details of the powers which authorise the payments are shown in the Payment Schedule.

<u>Direct Debits</u>						
<u>Date</u>	<u>Payee</u>	<u>Invoice</u>	<u>Statutory Power</u>	<u>Description</u>	<u>V.A.T</u>	<u>Total</u>
06.08.2022	Southern Electric		HA 1980	Street Lighting – July 2022	£71.29	£418.73
06.08.2022	Onecom	631811	LGA 1972 s111	Parish Office Telephone and Broadband	£6.00	£36.00
06.08.2022	NEST		LGA 1972 s112	July Pension Contribution		£119.07
<u>Transfers</u>						
<u>Date</u>	<u>Payee</u>		<u>Statutory Power</u>	<u>Description</u>	<u>V.A.T.</u>	<u>Total</u>
06.08.2022	DNH Contract s	2100	Litter Act 1983 S5,6	Emptying of dog and litter bins for July	£84.00	£504.00
06.08.2022	Zurich Insurance	517077 903	LGA 1972 s112	Insurance Renewal		£1263.46
06.08.2022	Event Bright		LGA 1972 s111	Grow Green Together Conference Acre		£25.00

Bugbrooke Parish Council

Agenda & Meeting Minutes

	Grow Green					
06.08.2022	HMRC		LGA 1972 S112	July Tax and NI		£995.32
06.08.2022	Land Registry Search		LGA 1972 s111	Checking land ownership		£6.00
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06.08.2022	Mrs N Palmer		LGA 1972 S112	July Salary and backpay		£2242.75
06.08.2022	PW Warden Environmental Services	7022	Highways Act 1980 S96	July Mowing of Verges	£106.00	£636.00
06.08.2022	PKF	SB2022 0277	LGA 1972 S112	Audit Fees	£80.00	£480.00
06.08.2022	Mrs N Palmer		LGA 1972 S112	Expenses – Portable Drive		£50.99
06.08.2022	Dropbox		LGA 1972 S112	Annual Fee		£95.88
06.08.2022	R&G	118690	Open Spaces Act 1906 S6	Gang Mow & Triple Mow	£76.00	£456.00
Ratification						
12.07.2022	SLCC 2021 Membership Fee	MEM2 34345	LGA 1972 s111	SLCC Membership for 2021 (missed payment)		£45.00
5.07.2022	Siemens Finance	A99169 75	LGA 1972 s111	Photocopier Lease	£40.00	£240.00

RESOLUTION – It was resolved that payments listed above be paid.

Proposed – Councillor David Harries

Seconded – Councillor John Curtis

All in favour.

All in favour.

Bugbrooke Parish Council

Agenda & Meeting Minutes

POLICE MATTERS

PC/22/08/454 PCSO REPORT

A report from the PCSO was circulated in advance of the meeting.

PC/22/08/455 ITEMS FOR CONSIDERATION FOR NEXT MONTHS AGENDA

Councillor John Curtis requested a path in the church yard to link the areas together be added to the agenda. The clerk had already received an item from Councillor Wood and Councillor Bignell.

PC/22/08/456 DATE OF NEXT MEETING

Monday 12th September 2022 at 7.30pm in the small hall at Bugbrooke Community Centre. To be proceeded by the Footpath meeting at 7pm. Councillors were asked not to enter the hall until the Footpath meeting was concluded.

There being no further business the chairman closed the meeting at 8 pm.

End of Minutes

CHAIRMAN:.....

DATE:.....