

Bugbrooke Parish Council

Agenda & Meeting Minutes

Monthly Meeting of the Full Council

Minutes of the Monthly Meeting of the Full Parish Council held on Monday 10th January 2022 at 7.30pm in Bugbrooke Community Centre.

PRESENT

Councillor Philip Bignell
Councillor Mark Copp
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor David Harries, BEM
Councillor Ian Gordon

Councillor Paul Henson
Councillor William Marriott
Councillor Des Morris
Councillor Colin Russell
Councillor Jane Wood (she/her)

IN ATTENDANCE

0 Members of the Public

Nicola Palmer – Clerk

APOLOGIES & ABSENT

Apologies were accepted from:	Reason:	Excluded from 6- month rule:
Clare Slater (she/her)	Personal	Yes
Catherine Parry	Personal	Yes
Tiffany Cotterill (she/her)	Personal	Yes
Scott Millar	Personal	Yes
Absent		

PC/22/01/287 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies had been received and accepted as listed above.

PC/22/01/288 TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA

Councillor Will Marriott declared an interest in item 12, the Football Club Stand placement.

PC/22/01/289 TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING

No updates were required.

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PC/22/01/290 TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 13th DECEMBER 2021

The minutes had been circulated in advance of the meeting and the vice chairman asked the parish councillors if they were happy that they be signed as a true account. **All were in favour.**

PC/22/01/291 PUBLIC PARTICIPATION

There were no members of the public present at the meeting.

PC/22/01/292 UNITARY COUNCILLOR REPORT

Deputy Unitary Leader Adam Brown provided a brief update on the Budget Consultation and encouraged councillors to go online and express their views. There was a debate amongst councillors and Adam Brown regarding the Green Waste Harmonisation. Deputy Leader Adam Brown argued there was a legality to ensure harmonisation, with the parish councillors agreeing but arguing that it should not be a money-making venture and the South Northants area should not go from £0 to £42. The councillors wanted it to be done fairly so the whole of West Northants paid the actual cost of the service and the revenue not be used as an income stream to fund things like social care, which should have been budgeted for correctly by the new WNC.

Deputy Unitary Leader Adam Brown also confirmed he had £2500 to distribute at his discretion to group applicants within the Bugbrooke Ward for the Covid Recovery Grant. The fund is from Central Government and applications need to be in by the 31st March.

PC/22/01/293 REPORTS ON ISSUES PREVIOUSLY RAISED

- Streetlights – the clerk confirmed the lights on the High Street had been repaired.
- The pothole at top of West End has been repaired and glass on bus shelter has been replaced. Bags of bark were due to be added to the entrance to the Community Centre Playground to reduce the mud while a more permanent solution is sought.
- WNC have confirmed that the Forestry Commission have inspected the ground works at Park Hall and all the work is as agreed and carried out to an excellent standard.
- The precept as agreed in October has requested from WNC the clerk explained and the chairman was requested by the clerk to sign the precept request for WNC.

PC/22/01/294 PLANNING

The application below was mentioned to update councillors, but no response was required as it was for information only.

WNS/2021/2144/TCA - 24 West End Bugbrooke NN7 3PF - T1 - Ash Tree – Remove – This is an information only application – Removal of a tree in a conservation area - **No objections**

The clerk had distributed information regarding the application for 52 houses (WNC.2021.4050.MAF) at The Wharf and informed councillors that the application will be considered by the South Northamptonshire Local Area Planning Committee on 13 January 2022 at 2.15pm. The parish council have strongly objected to the application and after reading the Committee Report which had

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been attached to the email councillors had received; the chairman reiterated that the views of the parish council had been considered and had been backed up by the reasons used to recommend the application be refused. One of the main reasons cited is that Bugbrooke does not have the infrastructure to support the development, and as a result, it would be detrimental to those already living in Bugbrooke and for the potential new residents. The recommendation is that the application be refused. Councillor Philp Bignell confirmed he will attend to hear the recommendation and decision.

Councillors were also informed that an appeal had been lodged against the refusal decision to build a detached house on the site of a residential caravan at Bugbrooke Marina.

FINANCIAL MATTERS

PC/22/01/295 A financial statement and reconciliation for the month ending 31st December has been circulated with the agenda.

RESOLUTION – It was agreed that accounts below be accepted.

Proposed – Councillor David Harries

Seconded – Councillor Colin Russell

	Income	Receipts	Totals
Current Account as at 30.11.21			£97,700.88
Current Account (Ring fenced)			£30,002.19
CCLA Deposit Fund as at 30.11.21			£40,000.00
Total Available			£167,703.07
Less December Payments		£4,460.30	
Less unrepresented payments		£636.00	
Deposits (CCLA Interest)	£1.40		
Income	£129.95		
Deposits (Ring Fenced Interest)	£0.25		
Bank Statement			£93,371.93
Total Funds at 31.12.21			£162,738.37

PC/22/01/296 Accounts for Payment

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<u>Direct Debits</u>						
<u>Date</u>	<u>Payee</u>	<u>Invoice</u>	<u>Statutory Power</u>	<u>Description</u>	<u>V.A.T</u>	<u>Total</u>
04.01.2022	Southern Electric		HA 1980	Street Lighting – December 2021	£66.03	£452.63
04.01.2022	Onecom	552959	LGA 1972 s111	Parish Office Telephone and Broadband	£6.00	£36.00
04.01.2022	NEST		LGA 1972 s111	December Pension Contribution		£86.82
<u>Transfers</u>						
<u>Date</u>	<u>Payee</u>		<u>Statutory Power</u>	<u>Description</u>	<u>V.A.T.</u>	<u>Total</u>
04.01.2022	DNH Contracts	1927	Litter Act 1983 S5,6	Emptying of dog and litter bins for December	£84.00	£504.00
04.01.2022	Shelter Solutions	2327	Parish Council Act 1957, S1	Replacement Glass panel at West End Bus Shelter.	£59.00	£354.00
04.01.2022	HMRC		LGA 1972 S112	December Tax and NI		£161.02
04.01.2022	Mrs N Palmer		LGA 1972 S112	December Salary		£1099.01
04.01.2022	Kay Iqbal	1532	Parish Council Act 1957, S1	December Bus Shelter Cleaning		£100.00
04.01.2022	Des Morris			Santa Expenses		£242.05
04.01.2022	DM Payroll Services	1945	LGA 1972 S112	Administration of payroll second half year.		£66.00
04.01.2022	JW Tree Specialists		Open Spaces Act 1923	Work in Shady Lane – dead tree removal		£600.00

Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Details of the powers which authorise the payments are shown in the Payment Schedule.

RESOLUTION – It was resolved that payments listed above be paid.

Proposed – Councillor David Harries

Seconded – Councillor Coin Russell

All in favour.

PC/22/01/297 Internal Control Checks

The quarterly internal control check had been satisfactorily completed on 6th December 2021 by the Internal Financial Control Councillor Jane Wood. The clerk had not recorded it in the minutes of the December Meeting even though councillors had approved the check so it was included again at the January Meeting.

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RESOLUTION – It was agreed that councillors were satisfied that the quarterly control check had been completed satisfactorily.

Proposed – Councillor Colin Russell

Seconded – Councillor Des Morris

All in favour.

PC/22/01/298 BROADBAND

Councillors Phil Bignell, David Harries, Mark Copp, Tiffany Cotterill, Des Morris, and Scott Millar attended a zoom meeting with Roisin from Gigaclear regarding installing fibre broadband in Bugbrooke. The chairman provided a recap from the meeting. The work is due to start in March/April 2022. They will use PIA which is the physical infrastructure that already exists above and below ground as they have an agreement with BT to use any of their existing infrastructure. The area around Oaklands is likely to suffer the most disruption as trenches will be required but individual properties should be given notice if their driveways are to be blocked or obstructed at any point.

The cabinet will be located on the Kislingbury Road opposite Campion School. The parish council will try to ensure Gigaclear have good communication with residents and will help facilitate this as soon as concrete information is received on start dates.

POLICE MATTERS

PC/22/01/299 PCSO REPORT

A report from the PCSO was circulated before the meeting, councillors had seen it. It was requested that the PCSO look at parking in the Bus Stop on Kislingbury Road as a councillor was aware that sometimes the bus cannot pull in and therefore blocks the road, which results in cars then swing out on the other side to try to get past.

PC/22/01/300 FOOTBALL STAND PLACEMENT

The Football club wish to replace the hedge at the Community Centre playground with a fence. There is no loss of space to the playground. It was explained that there is no cost to the parish council and councillors agreed that this change will remove the existing litter trap and bramble hazard so is a benefit to all.

RESOLUTION: It was agreed that Bugbrooke Parish Council support the replacement of the hedge with a fence, without impacting the space at the Community Centre playground.

Proposed – Councillor Phil Bignell

Seconded – Councillor Mark Copp

PC/22/01/301 URBAN HIGHWAY MOWING 2022

A grant form has been received that the parish council are required to fill in to receive a sum of £702.87 toward the grass cutting in the village. The council were asked if they were happy that the application be completed. All were in favour.

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PC/22/01/302 PARISH MATTERS

A Monthly Inspection Sheets

Inspection Sheets were received from Area 1, Area 2, and Area 5. Area 3 will be done in the next week by Catherine. The clerk was still waiting on Area 4.

B Hedges/Trees/Fences/Walls

The hedge at the end of Chipsey Avenue has still not been cut back. The clerk confirmed she would contact GUHG again.

C Footpaths

The clerk confirmed she had reported the footpath near the cricket ground on Fix My Street as it was slippery but had not had a report back.

D Street Lighting

No reports had been received.

E Highways and Transport

A councillor reported a few issues to speak to Highways about: 1. The junction at Great Lane/Ace Lane can be difficult pulling round on to the bus stop due to parked cars. 2. The water running down the road at the Wharf. 3. The zebra crossing at the school needs repainted. 4. Taxis using the school lane during peak times when children are leaving school. 5. The junction at Levitts Road are the yellow lines the correct length.

F Millennium Green

Four new trees that had been planted to commemorate H.M The Queen's Platinum Jubilee were confirmed as Copper/Purple Beech – *Fagus Sylvatica 'Purpurea'*, Black Poplar (replacing the original tree donated by Bugbrooke W.I.), Black Cherry *Prunus Cerasifera* and Liquidambar – *Styraciflua 'Worplesden'*.

PC/22/01/304 DATE OF NEXT MEETING

Monday 14th February 2022 at 7.30pm in the small hall at Bugbrooke Community Centre.

There being no further business the chairman closed the meeting at 8.50pm.

End of Minutes

CHAIRMAN:.....

DATE:.....