

Bugbrooke Parish Council

Agenda & Meeting Minutes

Monthly Meeting of the Full Council

Minutes of the Meeting of the Full Parish Council held on Monday
13th June 2022 at 7.30pm in Bugbrooke Community Centre.

PRESENT

Councillor Philip Bignell
Councillor Tiffany Cotterill (she/her)
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor David Harries, BEM

Councillor Paul Henson
Councillor William Marriott
Councillor Des Morris
Councillor Catherine Parry
Councillor Colin Russell
Councillor Jane Wood (she/her)

IN ATTENDANCE

No Members of the Public

Nicola Palmer – Clerk

APOLOGIES & ABSENT

Apologies were accepted from:	Reason:	Excluded from 6- month rule:
Councillor Mark Copp	Personal	Yes
Councillor Clare Slater	Personal	Yes
Councillor Ian Gordon	Personal	Yes
Absent		

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PC/22/06/404 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies had been received and these were accepted as listed above.

PC/22/06/405 TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA

Councillor David Harries declared an interest on item 10b. Accounts for Payments as Rosemary Harries had submitted an invoice for the plants for the village planters. Councillor Philp Bignell stated that he is the Chair at the Strategic Planning Committee, and the presentation Unusual Rigging were going to do may mean an application would come to him, so he would not express comments.

PC/22/06/406 TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING

No updates were required.

PC/22/06/407 TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 9th MAY 2022

The minutes had been circulated in advance of the meeting and the chairman asked the parish councillors if they were happy that they be signed as a true account. **All were in favour.**

PC/22/06/408 PUBLIC PARTICIPATION

No members of the public were present, but the PCSO had attended the meeting while off-duty, so the chairman moved him up the agenda. The previous month had seen a spate of criminal damage and anti-social behaviour in the village. The PCSO confirmed they had now identified most of the individuals involved and will be speaking to individuals and families in the coming weeks. He is working with the schools but as it is currently exam season, it has been difficult to get a date for a visit, but this will be arranged. The matter of parking in bus stop was raised but passed to Adam Brown who said he would address it with Highways; there is consistently a van in the bus stop on the Kislingbury Road which means the bus cannot pull in; creating more traffic disruption outside Campion.

PC/22/06/409 UNITARY COUNCILLOR REPORT

Deputy Unitary Leader Adam Brown gave a brief update. Keir had just been awarded the new Highways contract with the aims of increasing customer focus and improving service. Those not subscribing to the Green Waste collection service would have unwanted bins collected over the next few weeks. Councillors asked why the Church and the Café were struggling to register to have the Green Bins collected. Adam Brown said he would investigate as other community services had been able to register. He also confirmed that National Highways had been contacted regarding noise pollution from the M1 but were so far not proposing any action. Adam was asked to raise the issue with MP Chris Heaton Harris.

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PC/22/06/410 REPORTS ON ISSUES PREVIOUSLY RAISED

The clerk confirmed she had submitted an insurance claim for the vandalism at the playground. Hanging baskets are up. A letter had gone to Campion and as a result the school had written to all parents to ensure they were aware of the issues in the village.

PC/22/06/411 WALKER ASSOCIATE ARCHITECTS

Lynne Walker from Walker Associate Architects and Peta Harper – wife of the late Alan Jacobi from Unusual Rigging attended the meeting to give a presentation for the future of the Unusual Rigging Site. Tom Harper, the Managing Director of Unusual Rigging wanted to ensure that a new HQ on the corner of the site was ahead of the curve in a carbon neutral building using circular economy principles. The councillors enjoyed discovering all about the flexibility of the proposed new building. They were pleased to be updated before planning permission had been sought and suggested that planting be put on the Cornhill Road, but Unusual Rigging had already taken this into account, with trees and shrubs planted already. The council was also keen that the new HQ and its eco properties be communicated to the village and wider community in the form of an open day or similar. The proposed new HQ would again offer employment opportunities in the community.

PC/22/06/412 PLANNING

9a. WNS/2022/1029/FUL -16 Pilgrims Lane Bugbrooke NN7 3PJ - Front, Side and rear extensions, new roof (increased ridge height) and detached garage – Councillors do not object but commented that planting in front of the side wall of the garage be retained and increased to less the visual impact on the highway.

9b. WNS/2022/1084/FUL - Single storey dwelling (Outline with all matters reserved) – No objection in principle but need to see full detailed plans for full consideration.

FINANCIAL MATTERS

PC/22/06/413 A financial statement and reconciliation for the month ending 31st May has been circulated with the agenda.

RESOLUTION – It was resolved that accounts below be accepted.

Proposed – Councillor Colin Russell

Seconded – Councillor Jane Wood

All in favour.

	Income	Receipts	Totals
Current Account as at 30.04.22			£122,765.48
Current Account (Ring fenced)			£30,005.26
CCLA Deposit Fund as at 30.04.22			£40,000.00

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Total Available			£192,770.74
Less May Payments		£6,494.28	
Less unrepresented payments			
Deposits (CCLA Interest)	£20.38		
Income	£0.00		
Deposits (Ring Fenced Interest)	£2.63		
Bank Statement			£116,291.58
Total Funds at 31.05.22			£186,299.47

PC/22/06/414 Accounts for Payment

Moneys must be paid out in only in pursuance of statutory powers vested in the parish council.
Details of the powers which authorise the payments are shown in the Payment Schedule.

<u>Direct Debits</u>						
<u>Date</u>	<u>Payee</u>	<u>Invoice</u>	<u>Statutory Power</u>	<u>Description</u>	<u>V.A.T</u>	<u>Total</u>
03.06.2022	Southern Electric		HA 1980	Street Lighting – May 2022	£71.29	£404.84
03.06.2022	Onecom		LGA 1972 s111	Parish Office Telephone and Broadband	£6.00	£36.00
03.06.2022	NEST		LGA 1972 s112	May Pension Contribution		£88.32
<u>Transfers</u>						
<u>Date</u>	<u>Payee</u>		<u>Statutory Power</u>	<u>Description</u>	<u>V.A.T.</u>	<u>Total</u>
03.06.2022	DNH Contracts	2051	Litter Act 1983 S5,6	Emptying of dog and litter bins for May	£84.00	£630.00
03.06.2022	HMRC		LGA 1972 S112	May Tax and NI		£176.56
03.06.2022	Mrs N Palmer		LGA 1972 S112	May Salary		£1110.38
03.06.2022	Barnett Landscapes Limited	9622	Parish Council Act 1957 S1	Filled 16 Hanging Baskets	£66.67	£400.00
03.06.2022	PW Warden Environmental Services	7008	Highways Act 1980 S96	May Mowing of Verges	£106.00	£636.00
03.06.2022	Smarter Security Solutions	8774	LG and Rating Act 1997, s31	Software update and install	£28.00	£168.00

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03.06.2022	Rosemary Harries		Open Spaces Act 1906	Plants for Nameplate Planters		£102.96
03.06.2022	R&G	118202	Open Spaces Act 1906 S6	Aerate of pitches	£45.42	£272.50
03.06.2022	R&G	118373	Open Spaces Act 1906 S6	Mowing of playing fields	£63.20	£379.20
03.06.2022	R&G	118576	Open Spaces Act 1906 S6	Gang and Triple Mow	£118.80	£712.80
03.06.2022	R&G	118288	Open Spaces Act 1906 S6	Weed spraying of playing fields	£16.80	£100.80
Ratification						
19.05.2022	Siemens	Direct Debit	LGA 1972 s111	Photocopier Lease	£34.00	£204.00

RESOLUTION – It was resolved that payments listed above be paid.

Proposed – Councillor Will Marriott

Seconded – Councillor Colin Russell

All in favour.

POLICE MATTERS

PC/22/06/415 PCSO REPORT

A report from the PCSO was circulated in advance of the meeting and he had also spoken at the beginning of the meeting.

PC/22/06/416 TWINNING - VOHL

Councillor Marriott gave an update regarding the village link with Vohl. Councillors were supportive of trying to ensure that the Twinning initiative continues. Councillor Marriott will make a personal visit in August and would offer to host the Vohl dignitaries and football team in May 2023. The council agreed that if a visit which will include a Football competition be confirmed; a budget would be allocated for the visitors' entertainment such a Hog Roast and a further element would be introduced such as the Barn Dance or bands night to open it up to as many residents of Bugbrooke as possible.

PC/22/06/417 PHOTOCOPY LEASE

The clerk explained that the cost of the lease was being increased. Although she is currently printing less than ever, over all the levels for the past 36 months were above the contracted levels. There was also an additional maintenance charge of £90 per quarter was being added. The best way forward was to update the contract. The council currently pays £204 per quarter. On the same contract this will raise to £318. The new contract will be £240 per quarter as well as inclusion in the Print Re-Leaf Reforestation Program.

RESOLUTION – It was resolved that the clerk sign the new 5-year contract with the aim of changing the machine or print allowance at the 2.5year review.

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Proposed – Councillor Philip Bignell

Seconded – Councillor Colin Russell

All in favour.

PC/22/06/418 PLAYGROUND ACCESSIBILITY

Councillor Tiffany Cotterill spoke to councillors about the number of children in the village with disabilities and special educational needs and asked that going forward, whenever possible, councillors would consider accessibility when replacing equipment. Councillors agreed and noted the challenges within the current play areas in the village but would ensure steps toward improvement were taken.

PC/22/06/419 PARISH MATTERS

A Monthly Inspection Sheets

Some Inspection Sheets had been received with others to follow.

B Hedges/Trees/Fences/Walls

Nothing to Report.

C Footpaths

KD13 by the telephone exchange needs to be cut back due to the nettles. The clerk was asked to report this area.

D Street Lighting

3 streetlights that had been reported for repair had been carried out. The clerk reported that she has received one quote for the having the ornate streetlights on the High Street painted it was going to be more expensive than councillors perhaps realise. The light outside 37 Smitherway is day burning.

E Highways and Transport

The water at The Wharf is still under investigation.

F Millennium Green

There have still been issues with antisocial behaviour, but Councillor David Harries is hopeful this will soon come to an end. The committee had been thinking about the Parish council's proposal to plant a tree in the green to mark the Platinum Jubilee. They suggested that it would be nice to have an English Apple Tree. Advice will be sought in the Autumn to ensure the longevity of the tree.

RESOLUTION: It was agreed that in the Autumn the Parish Council would purchase an Apple Tree to mark the Jubilee to be planted on the Millennium Green.

Proposed – Councillor Phil Bignell

Seconded – Councillor Colin Russell

All in favour.

The clerk was asked to get the charity bins removed from the Church Carpark.

G Environmental Group

A meeting had taken place predominantly to discuss the open space between Smitherway and Shepherds Walk. All the houses had been given a flyer but only 1 resident attended the meeting. The main agreement was that all the rubbish at the back of the area should be cleared and then planting

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at the edges to allow the grass to continue to be cut. The clerk will work with the group as required to get costs for the work.

H Defib

The battery and pads are still on back order, they were ordered in January. The whole country is in the same situation due to the shortage of micro-chips. St Michaels Football Club have kindly loaned one of their battery packs to go into the unit at the doctors. The councillors all passed on their thanks for their help and ask that the gesture be minuted.

I BSACCA

The cost of everything especially gas and electricity has gone up significantly. Some costs are 5 times more than the previous year. All these costs cannot be passed on to those using the centre, so the centre is going to struggle in the next few years. Thankfully the manager had applied for grants during covid which will help in the short term but nationally all village halls and community centres are going to struggle unless the Government steps in.

J Patient Participation Group

The chairman had attended a meeting as the Councillor Des Morris was unavailable. There were representatives from all the surrounding villages and the main plan from the surgery is to implement a change to the waiting area to add 2 further clinical rooms. The refurbishment will be done with the S106 money. There is another meeting scheduled for July.

PC/22/06/420 DATE OF NEXT MEETING

Monday 11th July 2022 at 7.30pm in the small hall at Bugbrooke Community Centre.

There being no further business the chairman closed the meeting at 9.30pm.

End of Minutes

CHAIRMAN:.....

DATE:.....