

BUGBROOKE PARISH COUNCIL

Chairman: Councillor Phil Bignell
Clerk: Nicola Palmer

Parish Office
Camp Close
Bugbrooke
NN7 3RW
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6th January 2026

E: parishclerk@bugbrookeparishcouncil.org

NOTICE OF MEETING

I hereby summon you to the **January Meeting of the Parish Council** which will take place on **Monday 12th January 2026 at 7.30 p.m.** in the Small Hall at the Community Centre, Camp Hill, Bugbrooke.

I enclose the minutes of the meeting held on 8th December 2025 and accompanying papers as appropriate. The agenda has been posted on the website and at the Parish Office. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public participation as mentioned below.

Yours faithfully,
Nicola Palmer
Clerk to the Parish Council

To:

Councillor Philip Bignell
Councillor Brian Curtis
Councillor John Curtis, BEM
Councillor Liz Coppard
Councillor David Harries, BEM
Councillor Paul Henson
Councillor Tony Jones
Councillor William Marriott

Councillor William Marriott
Councillor Dean Manning
Councillor Des Morris
Councillor Rik Patel
Councillor Graham Skinner
Councillor Clare Slater (she/her)
Councillor Paul Simpson
Councillor Jane Wood (she/her)

AGENDA JANUARY MONTHLY MEETING

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
2. TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA
3. TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING
4. TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 8th DECEMBER 2025
5. PUBLIC PARTICIPATION

Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. Three minutes maximum be allowed for each person.

6. UNITARY COUNCILLOR REPORT

7. REPORTS ON ISSUES PREVIOUSLY RAISED – LINK update from Cllr Paul Simpson.

8. UPDATES on FLOODING –The parish council will discuss the response from WNC regarding the feedback to the S19 Report included with the agenda.

9. GAYTON ROAD BRIDGE – Richard Buter, Cabinet Member for Highways and Transport and Thomas Manning, Cabinet Member for Planning are to attend the meeting to give a full report regarding the repairs to the bridge.

10. PLANNING

Planning Applications are shown below if received. Any additional applications received before the meeting may also be discussed.

10a. 2025/5243/FULL - Proposed new dwelling on land adjoining - Kilronan 3 Camp Hill Bugbrooke NN7 3PH

11. FINANCIAL MATTERS

11a. A financial statement and reconciliation for the month ending 31st December are attached to the agenda.

11b. Accounts for Payment Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. Details the powers which authorise the payments are shown in the Payment Schedule that has been issued with the agenda. Any invoices received will be added to the schedule before the meeting.

12. POLICE MATTERS –

a. PCSO Report - A report from the PCSO is attached to the agenda.

13. CROSSING AT PRESCHOOL – A briefing note is attached to the agenda.

14. REGISTER ASSETS OF COMMUNITY VALUE – The clerk received notification that The Bakers Arms, The Five Bells and The Wharf have all been registered as Assets of Community Value.

15. LOCAL PLAN – The chairman will provide an update.

16. PARISH MATTERS

A *Monthly Inspection Sheets*

To be submitted to the clerk electronically where possible.

B *Hedges/Trees/Fences/Walls*

C *Footpaths –*

D *Street Lighting -*

E *Highways and Transport –*

F *Millennium Green –*

G *Defib –*

H *Environmental Group*

I *Patient Participation Group*

J *Community Resilience*

17. ITEMS FOR CONSIDERATION ON FEBRUARY AGENDA

18. DATE OF NEXT MEETING

The next meeting of the Parish Council will be on Monday 10th February at 7.30pm in Bugbrooke Community Centre.